



Wilmington Neighborhood Council

Organization Structure and By-Laws

Approved by Department of Neighborhood Empowerment
9.01.2015



Wilmington Neighborhood Council Organization Structure and By-Laws

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ARTICLE I NAME

The name of this Neighborhood Council shall be the Wilmington Neighborhood Council ("Council" or "WNC").

ARTICLE II PURPOSE

- A. Our **MISSION:** The WNC shall exist to promote participation by all members of the community and advise government agencies to improve the quality of life for all in Wilmington.
- B. Our **PURPOSE** to:
1. Engage all Stakeholders to collaborate and deliberate.
 2. Be the primary forum for discussion of community issues.
 3. Be an advocate for Wilmington to all levels of government and the private sector.
- C. To the best of our ability the WNC will:
1. Create a forum for discussion by any individual, group or organization on any side of any issue.
 2. Inform Stakeholders and community residents of impending issues, projects and programs.
 3. Aid legitimate groups or organizations that are advancing Wilmington's quality of life and community-wide interests.
 4. Remain non-partisan and unaffiliated with any political party or candidate.
 5. Implement fair, ethical and open procedures in conduction of business.
 6. Comply with local, state and federal law.
 7. Non-Discrimination: The Governing Board of the WNC, its representatives, and all Stakeholders shall not discriminate in any of their policies, recommendations in any of their policies, recommendations or actions against any individual or group on the basis of race, religion, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, marital status, homeowner/renter status, income, or political affiliation.

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ARTICLE III BOUNDARIES

The Council covers a geographic area described below.

Section 1: Boundary Description- The boundaries about the boundaries of adjacent Neighborhood Councils and include those areas of the City within the following lines of demarcation:

- A. **North-** Wilmington/Carson boundary
- B. **East-** Wilmington/Long Beach and Wilmington/Carson boundaries
- C. **South -**Los Angeles Main Channel, including Terminal Island and portion along North Harbor Drive to Terminal Freeway overpass
- D. **Westerly-** From north to south, 110 (Harbor) Freeway to Pacific Coast Highway, west on Pacific Coast Highway to Vermont Avenue, south on Vermont Avenue to Normandie Avenue, south on Normandie Avenue to Gaffey Street and south to a line from Gaffey Street at the south side of the Harbor District Yard to the water, under the Harbor Freeway.

The boundaries of the Council are set forth in Attachment A - Map of Wilmington Neighborhood Council.

Section 2: Internal Boundaries – Not applicable.

ARTICLE IV STAKEHOLDER

General: Neighborhood Council membership is open to all Stakeholders. "Stakeholders" shall be defined as those who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council's boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations.

1. Examples of Stakeholders include anyone who attends church, attends school, participates in a civil or cultural organization, rents a business or property within the WNC boundaries.
 2. WNC will strive to make Membership diverse and inclusive.
- A. Stakeholder Caucus Representative: The Stakeholder Caucus Representatives ("Representatives") are selected from within each Stakeholder Caucus (See Article V) comprising the Membership.



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ARTICLE V GOVERNING BOARD

The Board of Directors ("Board") shall be the Governing Body of the Council within the meaning of that term as set forth in the Plan for a Citywide System of Neighborhood Councils ("Plan").

Section 1: Composition- The WNC shall be composed of twenty-four (24) voting Board members. The Board members are selected, elected and appointed by the Membership as follows:

1. **Business/Industry-** three (3) Representatives selected by Stakeholder Caucus
2. **Churches-** two (2) Representatives selected by Stakeholder Caucus
3. **Education-** two (2) Representatives selected by Stakeholder Caucus
4. **Labor** – one (1) Representative selected by Stakeholder Caucus
5. **Members-at-Large-** three (3) Representatives elected by the entire community Membership at a City held election.
6. **Non-Profit Community/Fraternal-** one (1) Representative selected by Stakeholder Caucus
7. **Non-Profit Community Recreational-** one (1) Representative selected by Stakeholder Caucus
8. **Park Advisory Boards-** one (1) Representative selected by Stakeholder Caucus
9. **Port of Los Angeles-** one (1) Representative appointed by the Port of Los Angeles, and the Representative will file the Candidate Filing Form to declare his/her appointment to the WNC Board.
10. **Resident Organizations-** six (6) Representatives selected by Stakeholder Caucus to represent identifiable neighborhoods or quadrants of Wilmington's geographic layout within the WNC boundaries_ the intent is to represent the diversity of the neighborhoods within Wilmington.
11. **Seniors--** one (1) Representative selected by Stakeholder Caucus
12. **Youth/Student-** one (1) Representative appointed by the Board_ Nominees are selected by Stakeholder Caucus, which shall be a high school student from a high school in the community of Wilmington. The Youth/Student will be nominated by their school or a member of the community and appointed by the Board. The Youth/Student candidate will be given the opportunity to make remarks before the Board to state their case to be selected.
13. **Parliamentarian-** one (1) Representative appointed by the Board upon the recommendation of the Bylaws Committee.



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No single Stakeholder group shall hold a majority of Board seats unless extenuating circumstances exist and are approved by the Department of Neighborhood Empowerment ("Department").

Section 2: Quorum- The quorum of the Board shall be thirteen (13) Board members. No floating quorums are allowed.

Section 3: Official Actions- A simple majority vote by the Board members present and voting, not including abstentions, at a meeting at which there is a quorum shall be required to take official action, unless specified otherwise in these Bylaws. Each Representative has only one **(1)** vote. There are no proxy votes.

- A. Any vote of the Council must be tallied and recorded in the meeting minutes including the specific vote by each Representative on each issue.
- B. A Stakeholder Caucus may direct a Representative to vote on a matter in a specific manner. The intent is the Representatives are faithful to their respective Caucus policy position. Representatives may vote on any administrative matters before the Council. The intent is that when not directed by Caucus, a Representative has a voice and some flexibility in Council decision-making.
- C. Emergency votes, those that require critical and timely action, may be voted on by the Representatives as determined by their conscience if there is not enough time to get immediate feedback from their respective Stakeholder Caucuses.
- D. Voting will not be allowed by anyone under the age of sixteen (16) years old other than the Student/Youth Stakeholder from a high school in the community of Wilmington, who may not vote on financial or contractual matters.

Section 4: Terms and Term Limits- Beginning with the City Clerk conducted election held between March and June of 2010, a Board member's term shall be for the duration of two (2) years or until a successor is elected or appointed. There are no term limits.

Section 5: Duties and Powers

- A. WNC Membership is bound to faithfully uphold the Mission, Purpose and Organizational Policy of WNC. In addition, each participant is accountable to follow the established Organization Structure and Bylaws.
- B. Representatives are to faithfully represent the Stakeholder Caucuses as directed or as accountability requires, including, but not limited to, communicating and reporting to the respective Caucuses on all Council issues or needs.



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- C. There is no compensation for service or participation in any of the WNC offices or activities.

- D. A list of Wilmington participants and organizations within each Stakeholder Caucus will be maintained and available. This list will be updated annually. Participants will be listed as "Inactive" or "Active." Inactive means an organization or person has not responded to three (3) consecutive notifications. An inactive organization or person will be kept on the list until it is confirmed that the organization no longer exists or the person has moved or no longer is interested in participating. The intent is to have as many identified organizations or persons active in the Stakeholder Caucuses. Outreach to Inactive organizations or participants is the responsibility of all the Membership, however, especially the respective Stakeholder Caucus. These efforts will be in addition to outreach to all organizations.

- E. Communications-Official letters on behalf of the WNC shall be approved by the WNC and shall be signed by the Chair of the Board, or if necessary, an alternative Board member(s) approved as part of the WNC motion authorizing the letter.
 - 1. The Board shall give guidance for communications, such as WNC election notices, newsletters or periodicals and websites, with the Executive Committee or appropriate WNC committee authorized to edit and have them sent out or displayed to facilitate timely communications with Stakeholders.
 - 2. In no case shall a Member or Members of the WNC or the Board send a personal or collection of Member's letters expressing a view not voted upon by the Board on WNC letterhead.
 - 3. This does not preclude an individual WNC Board member from writing a personal letter on his or her personal letterhead or paper expressing his or her opinion on any subject. Nor does this preclude a WNC Board member from stating in such a personal letter that he or she is a Board member of the WNC and is not speaking for the WNC. This paragraph also applies to any and all communications-written, verbal and electronic-by an individual WNC Board member or group of Members of the WNC. Simply put, unless the WNC has taken an official action on a given matter, no individual or collection of Members can represent that their opinion or position is that of the WNC at any public or private meetings, or by written, verbal or electronic communications.
 - 4. The Chair of the WNC is the official spokesperson for the WNC and is bound to these provisions in representing the WNC. If the Board by adopted motion authorizes someone else to represent the WNC on a specific matter, it only for that specific matter and only at the will of the body.



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5. Any Board member found to have represented themselves as officially communicating on behalf of the WNC when not specifically authorized by the Board shall be subject to sanctions, up to and including removal from the Board.

Section 6: Vacancies – Any vacancy caused by death, resignation, removal, disqualification or otherwise of any Representative shall be filled by a selection by the WNC Board. This will occur after the Stakeholder Caucus involved makes a recommendation to the Board for consideration. The appointed applicant's term shall be limited to the term for the vacated seat.

Section 7: Absences-Representatives or Board members may not have more than three (3) unexcused absences in any twelve (12) month period. On the fourth absence, the Board will review the facts of the case and may instruct the respective Stakeholder Caucus to select another Representative.

Section 8: Censure – Intentionally left blank.

Section 9: Removal – Board members may be removed for violations of the WNC communication procedures in Article V, Section 5 D, and the WNC Code of Conduct. In order to be removed, the Board member must first be sanctioned:

- A. First Offense- A warning will be given to the Member, and the Member must acknowledge that a wrong was committed and agree to not commit the act again.
- B. Second Offense- Will cause the individual's seat on the Board to be revoked and the Member will be removed.

Section 10: Resignation – Intentionally left blank.

Section 11: Community Outreach-The Board shall give guidance for communications such as WNC election notices, newsletters or periodicals, and websites, with the Executive Committee or appropriate WNC Committee authorized to edit and have them sent out or displayed to facilitate timely communications with stakeholders.

ARTICLE VI OFFICERS

Section 1: Officers of the Board – The Officers of the Board ("Officers") shall include the following positions which all together comprise the Executive Committee: Chair, Co-Chair, Treasurer, Secretary and Parliamentarian.

Section 2: Duties and Powers- The duties of the Officers are as follows and also include such additional duties as may be adopted by official action of the Board:



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- A. **Chair** – The Chair shall be the Chief Executive Officer of the WNC and shall, subject to the control of the WNC Executive Board, supervise and control the affairs of the Board and the activities of the Officers. The Chair shall perform all duties incident to the office and such other duties as may be required by law, the Department or the WNC By-laws, or which may be prescribed from time to time by the Executive Board. Unless another Board member is temporarily appointed to chair the meeting, the Chair shall preside at all meetings of the Executive Board and the Council. Except as otherwise expressly provided by law, the Department or the WNC By-laws, the Chair shall in the name of the WNC execute checks or other instruments in conducting WNC business.
- B. **Co-Chair** – In the absence of the Chair, or in the event of the Chair's inability or refusal to act, the Co-Chair shall perform all the duties of the Chair. When so acting, the Co-Chair shall have all of the powers of, and be subject to all of the restrictions on, the Chair. The Co-Chair shall have other powers and perform such other duties as may be prescribed by law, the Department, the WNC By-laws or as prescribed by the WNC Executive Board.
- C. **Secretary**- The Secretary shall certify and keep at the principal office of the WNC the original WNC By-laws and a version of each By-laws as amended or otherwise altered. In addition, the Secretary will keep_ in said office, or other place as the Executive Board may determine, a book of minutes of all meetings of the Board, Council and Stakeholder Caucuses, recording therein the time and place of holding, whether general or special, how called, how notice was given, the names of those present or represented at the meeting, and the proceedings thereof.

Furthermore, the Secretary shall see that all notices are duly given in accordance with the provisions of the WNC By-laws or as required by law. The Secretary is custodian of the records and of the WNC Seal and must see that the Seal is affixed to all duly executed documents. The Secretary must keep at the principal SNC office a membership book containing the name and address of each member and in the case where any membership has been terminated, the Secretary shall record such fact in the membership book together with the date that such membership ceased.

The Secretary must exhibit at all reasonable times to the Council, agent or attorney on request the WNC By-laws, the membership book, and the minutes of the proceedings of the WNC. The Secretary shall perform all duties incident to the office of Secretary and such other duties as may be required by law, the Department, the WNC By-laws or assigned by the Executive Board.



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D. Treasurer-The Treasurer shall have charge and custody of, and be responsible for, all WNC funds. Treasurer shall keep and maintain adequate and correct accounts of WNC properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses; exhibit at all reasonable times the books of account and financial records to any Council Representative or Stakeholder, their agent or attorney on request; prepare or cause to be prepared and certified or caused to be certified the financial statements to be included in any required reports; render to the Chair, Board or Council whenever requested an accounting of any or all of the Treasurer's transactions for and financial condition of WNC; and perform all duties incidental to the office of Treasurer and such other duties as may be required by law, the Department, the WNC By-laws, or which may be assigned to the Treasurer from time to time by the Executive Board.

E. Parliamentarian -The Parliamentarian must have experience with the understanding of the Bylaws, the Robert Rules of Order and the Brown Act.

Section 3: Selection of Officers-Officer positions shall be filled every two (2) years by the Board members at the first official Board meeting following their election or selection in Board

Section 4: Officer Terms -The Officers shall serve two (2) year terms and serve at the pleasure of the Board. They may stand for reelection.

ARTICLE VII COMMITTEES AND THEIR DUTIES

All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board, and all such suggestions shall be voted upon by the Board.

Section 1: Standing Committees-The Standing Committees of the Council are: Land Use Planning, Finance, Environmental, Transportation, Public Works, Bylaws, Publicity & Communications, and Beautification.

Standing Committees must meet at least once a month. The Chair of the Standing Committee must inform the WNC Chairperson of the date, time, and location of the Standing Committee meeting to be posted on the WNC website fourteen (14) days prior to the Standing Committee Meeting. Should the Chair of the Standing Committee fail to fulfill their duties, including holding regular meetings, the Chair forfeits their position, and the WNC Chair will appoint another Chair.



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Section 2: Ad Hoc Committees-Ad-Hoc committees shall be appointed by the Chair from the Membership to address a specific Council issue or need. Ad-Hoc committees and participants have no vote on the Board.

Section 3: Committee Creation and Authorization All WNC committee meetings, Standing and Ad Hoc committee meetings shall be open to the public and conducted in the same manner and with the same rules as the meetings of the WNC Board based on the WNC By-laws.

Volunteer Stakeholder Participants who have attended a minimum of three (3) consecutive Standing Committee meetings will be allowed to vote on Standing Committee Agenda Action Items. Should the Volunteer Stakeholder Participant miss more than three (3) consecutive unexcused Standing Committee meetings, the Volunteer Stakeholder Participant will lose their ability to vote until they have reestablished their participation by attending a minimum of three (3) consecutive Standing Committee Meetings once again. Volunteer Stakeholder Participants may not outnumber the Standing Committee Members. Thus, there could be a limit to Volunteer Stakeholder Participants at the Committee level. Volunteer Stakeholder Participants will not have a vote at the full Governing Board Meetings.

ARTICLE VIII MEETINGS

All meetings, as defined by the Ralph M. Brown Act (*California Government Code Section 54950.5 et seq.*), shall be noticed and conducted in accordance with the Act, the Commission Agenda Posting Policy and all other applicable laws and governmental policy. WNC meetings may be organized to reflect the needs of the Council.

Section 1: Meeting Time and Place – Council meetings are open to the public and will be held no less than quarterly. Additional meetings may be scheduled as needed to properly conduct business and effectively meet our mission. The meeting location is to be within Wilmington, as centrally located as possible and shall be held in an Americans with Disabilities Act (ADA) compliant facility designed for meetings, such as an appropriate conference room in a business or community facility, such as the WNC Office or Wilmington Municipal Building Conference Room.

Stakeholder Caucuses shall meet or communicate no less than twice per year. They are encouraged to meet quarterly to discuss pertinent issues, to foster community interaction and mutual support.

Section 2: Agenda Setting – Either or both Co-Chairs set the agenda for the Board with input from the committees.

Section 3: Notifications/Postings – Notices shall also be in compliance with the Commission's



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Neighborhood Council Agenda Posting Policy. WNC meeting notices will be posted seventy-two (72) weekday hours prior to the meeting at, but not limited to, the following locations: Wilmington Municipal Building, Wilmington Library, Wilmington Recreation Center, Banning Recreation Center and the Wilmington Senior Citizens Center.

Section 4: Reconsideration - The WNC shall use the following procedure in the case of reconsideration of a previous vote of the Board: Robert's Rules of Order, latest edition.

ARTICLE IX FINANCES

A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum funding allocation requirements.

B. The Board shall adhere to all rules and regulations promulgated by appropriate City officials regarding the Council's finances, where the term "appropriate City officials" means those officials and/or agencies of the City of Los Angeles who have authority over Neighborhood Councils.

C. All financial accounts and records shall be available for public inspection and posted on the Council website, if available.

D. Each month, the Treasurer shall provide to the Board detailed reports of the Council's accounts.

E. At least once each quarter, the President and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the Council's accounts and attest to their accuracy before submitting the documentation to the Department for further review.

F. The Council will not enter into any contracts or agreements except through the Department.

G. The Chair and the Treasurer are the two (2) primary signatories for all City checks or funds distributed or cause to be disbursed as directed by the Board or Council, properly recording each transaction for WNC records. At least one (1) of these primary signatories must sign any authorization for disbursement or cause for disbursement to be valid. If only one (1) of the two (2) primary signatories is available to secure authorization, the Secretary can be used as a secondary signatory pursuant to Department policies and procedures. For example, if the Treasurer is out of state and urgency requires fund disbursement, the Chair and the Secretary may act to disburse funds on direction of the Board or Council. For example, if the Chair is out of state and disbursement is required, the Treasurer and the Secretary may act to distribute funds



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on the direction of the Board or Council.



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H. Any funds or securities remaining on dissolution of the WNC shall be distributed according to City of Los Angeles law.

ARTICLE X ELECTION

Section 1: Administration of Election - The Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Section 2: Governing Board Structure and Voting- The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in Attachment B. Elections are held to elect the Member At-Large Caucus Representatives. Stakeholder Caucus selections will be conducted separately by the WNC Election Committee.

Section 3: Minimum Voting Age- All Community Stakeholders aged sixteen (16) and above shall be entitled to vote in the Council elections. The Student Youth Stakeholder from a high school in the community of Wilmington will also be permitted to vote.

Section 4: Method of Verifying Stakeholder Status – Voters will verify their Stakeholder status through documentation.

Section 5: Restrictions on Candidates Running for Multiple Seats- A candidate shall declare their candidacy for no more than one **(1)** position on the Board during a single election cycle.

Section 6: Other Election Related Language-Stakeholder Caucuses will meet and select nominees for their respective Representative(s) every two (2) years. Each Caucus will select their Representative(s) to the Council. These selections shall occur every two (2) years prior to the day of the election. The intent is to allow for ample time for a proper selection.

A. The three (3) options to select the Stakeholder Caucus Representatives are as follows:

1. One (1) session will be established where Representatives from organizations who are interested in participating can attend and select nominations for Governing Board Representative(s).
2. Stakeholder Caucus Representative Nomination/Candidate Forms will be distributed in mass to the representatives of organizations and groups within Stakeholder Caucuses to be submitted prior to date of the election at a time



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established by the Election Committee.

3. The names of nominees chosen at Stakeholder Caucuses will be listed on separate color-coded ballots in random order. WNC Stakeholders will be able to vote for one (1) Stakeholder Caucus of their choice on the day of the election.

B. The selection process timeline shall be as designated by the WNC Election Committee as follows:

1. A deadline will be established for the Stakeholder Caucuses to file the "Candidate Filing Form." Stakeholder Caucus Candidates will be allowed to speak for three (3) minutes at the WNC meeting held prior to the election.
2. Stakeholder Caucus selection shall occur before the election date.

C. Installation of selected Board Members takes place at the meeting following the election or pursuant to City policies and procedures.

ARTICLE XI GRIEVANCE PROCESS

Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies, and procedures pertaining to Neighborhood Council grievances.

A. Any grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Council meeting.

B. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time-to-time on such a panel.

C. Within two (2) weeks of the panel's selection, the Board shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved.

D. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular Council meeting.

E. This grievance process is intended to address matters involving procedural disputes, such



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as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at Council meetings.

F. Board members are not permitted to file a grievance against another Board member or against the Council.

ARTICLE XII PARLIMENTARY AUTHORITY

The Council shall use Robert's rules of order when conducting Council meetings. Additional rules and/or policies and procedures regarding the conduct of the Board and/or Council meetings may be developed and adopted by the Board.

Except where a tallied vote must occur, Representatives may make decisions by consensus of parliamentary procedure as necessary. Outside of consensus decision making, *Robert's Rules of Order* shall be the parliamentary guide and reference for rules and process.

ARTICLE XIII AMENDMENTS

Any changes to this document must be approved by a two-thirds (2/3) vote at an official meeting. Notice of any proposed changes in the By-laws must be made available in writing to all Council voting members at least twenty (20) days prior to the meeting at which the proposed changes will be considered for adoption. All changes shall then be forwarded to the Department for review and approval. Amendments shall not be valid, final or effective until approved by the Department. Once approved, any changes in the Bylaws shall become effective immediately.

ARTICLE XIV COMPLIANCE

The Council, its representatives, advisors, and all Stakeholders will endeavor to conduct Council business in a professional and respectful manner. The Council, its representatives, and all Stakeholders will refrain from violating Board Rules and shall abide by the Plan and all City, County, State, and/or Federal laws that apply, including applicable provisions of the City of Los Angeles Governmental Ethics Ordinance (Los Angeles Municipal Code 49.5.1. et. Seq.).

Section 1: Code of Civility- Collectively and individually, the members of the Board of the WNC will abide by a Code of Civility to ensure that the Council's business is conducted in a respectful and courteous manner, and in a way that will generate respect and credibility for the Council. Failure to abide by the Code of Civility will cause any Member of the Board to be suspended from participating in any Council function/meeting, until an apology has been publicly issued for misconduct at a general meeting of the WNC and shall be subject to sanctions, up to and including termination of membership. Board members will abide by the



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Commission's Neighborhood Council Board Member Code of Conduct Policy

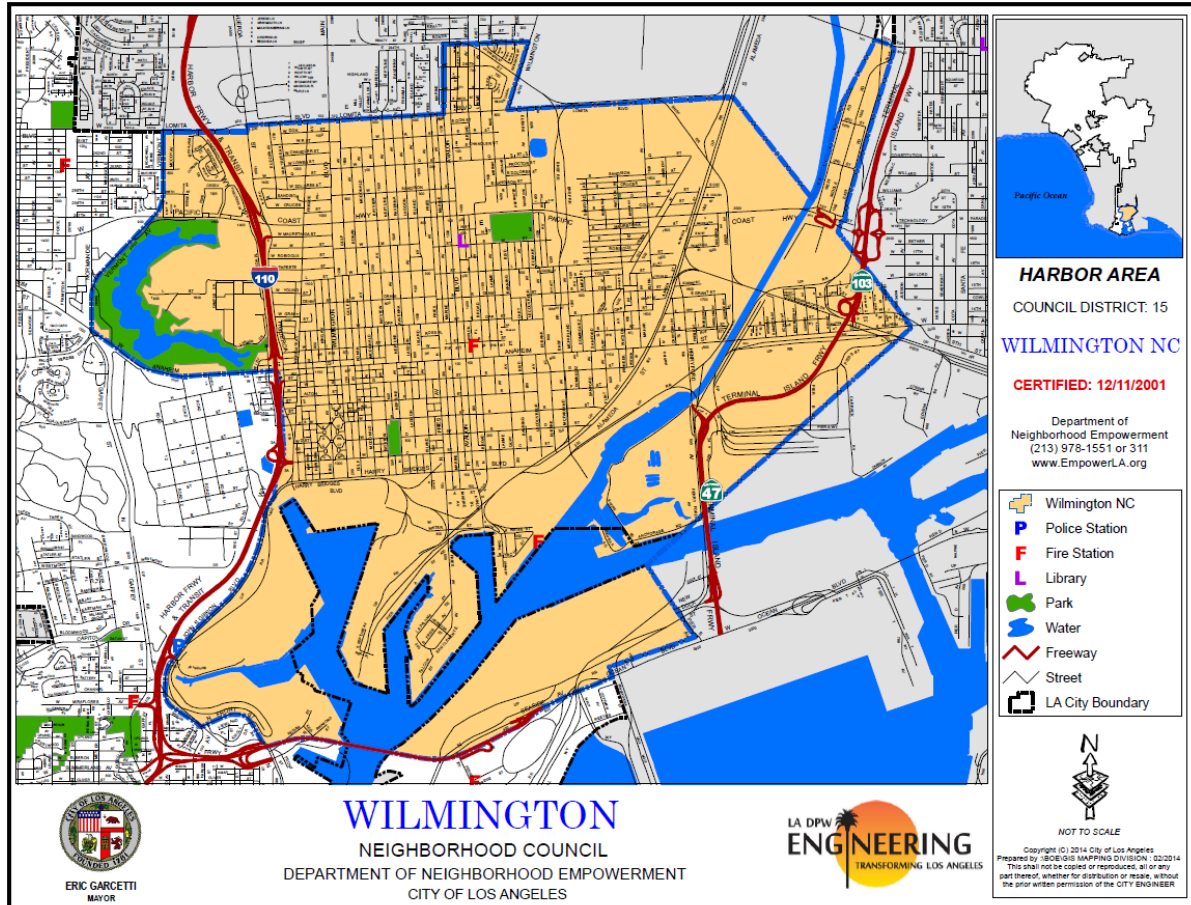
Section 2: Training- All Board members shall take training in the fundamentals of Neighborhood Council, including, but not limited to, ethics, funding, workplace violence and sexual harassment trainings provided by the City. All board members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 3: Self-Assessment- Every year, the Council shall conduct a self-assessment pursuant to Article VI, Section 1 of the Plan.



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ATTACHMENT A-Map of Wilmington Neighborhood Council





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ATTACHMENT B- Governing Board Structure and Voting Wilmington Neighborhood Council- 24 Board Seats

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Members-At-Large Term: 2 Years	3	Elected	Stakeholder who are at least 16 years of age.	Stakeholders who are at least 16 years of age.
Business/Industry Term: 2 Years	3	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Churches Term: 2 Years	2	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Education Term: 2 Years	2	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Labor Term: 2 Years	1	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Non-Profit Community/Fraternal Term: 2 Years	1	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Non-Profit Recreational Term: 2 Years	1	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Park Advisory Boards Term: 2 Years	1	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Port of Los Angeles Term: 2 Years	1	Appointed	Stakeholder who are at least 16 years of age.	Appointed by Port of Los Angeles
Residential Organizations Term: 2 Years	6	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Seniors Term: 2 Years	1	Selected	Stakeholder who are at least 16 years of age.	Selected by Stakeholder Caucus
Youth/Student Term: 2 Years	1	Appointed	Stakeholder who are at least 16 years of age.	Nominated by Stakeholder Caucus and appointed by the WNC board.
Parliamentarian Term: 2 Years	1	Appointed	Stakeholder who are at least 16 years of age.	Appointed by WNC Board