

# Wilmington Neighborhood Council

## SPECIAL BOARD MEETING

Strategic Planning Retreat for FY 2016-2017

Saturday, November 19, 2016

Los Angeles Harbor College Student Services Administration, Room 219

1111 Figueroa Place, Wilmington, CA 90744

### AGENDA

1. Call to Order/Roll Call: The Meeting was called to order by Board chair Ignacio Ortiz at 8:40am (A quorum of 7 Board Members).

Board Members	Roll Call/Attendance
Ignacio Ortiz	Present
Valerie Contreras	Present
Roque Pech	Excused
Sylvia Arredondo	Present
Socorro Fimbres	Present
Ernesto Aguilar	Present
Nancy Anaya	Present
Rick Cruz	Present
Catherine Familathe	Present
Monica Garcia-Massey	Present
Margaret Hernandez	Present
Robert Jones	Excused
Carlos Sanchez	Present

Board chair Ignacio Ortiz thanked everyone for coming and gave instructions for how the retreat will flow. Ortiz introduced Octaviano Rios from the Department of Neighborhood Empowerment (DONE) whom then welcomed everyone for attending. Board of Neighborhood Commissioner Josh La Farga arrived at 8:46am also thanked the board for attending and commented that he understands how much time an effort it takes to be involved and to make a change in their respected community.

2. Orientation (30 min.) 8:49

Octaviano Rios supplied informational packets for board member and suggested they bring them with them to meetings for reference. Contents included:

- contact information of community members, DONE mission statement, the Wilmington NC board roster, quick reference Brown Act sheet for NC's, funding information, Code of conduct, board member information and Mayors initiatives. Octaviano spoke about how the NC's were created and the role of the NC's to hold city hall accountable.
- NC's monthly profile.

Octaviano discussed briefly about council file's, CIS submission procedure and pointed out the NC bank account balance and advised that the board consider

translations services because WNC has a large number of Spanish speakers and it can be costly if it is used or not.

An overview of the WNC website on the DONE website:

- Links, email and WNC training information (one email for the board is given to the public), certification, boundary, strategic plan. Octaviano pointed out the city departments and how to engaged with the departments by appointing some liaisons.

3. Discussion and Possible Action on Strategic Plan (2 hrs.) 9:25am

- La Farga commented that he sits on a board that addresses clean air and the future ports and offered assistance.
- Goals: Clean air, Healthy and a green community, to be treated equal in the Harbor region, safer and cleaner streets, more resources and activities, stop illegal dumping.
- Solution: Community gardens and solar, community Field Trips, funding Wilmington's goals and to be equal to Pedro, more support for victims of violent crimes, Economic revitalization to Avalon & below Anaheim, establish more businesses, more filming in Wilmington, reduce air pollution.
- Actions: Creation of PIB, Educate the residents about the importance of trees, reach out to local film makers, Installation of solar panels
- Performance Measure: If solar panels are installed measure the savings (costs), completion of projects, partner with LAPD in addressing safety and monthly reports to board & hold a community forum to present findings, Improvement district and a survey of property and produce a strategic plan including the creation of a PBID.
- Budget: \$0-\$20,000.

Top five were decided 12:15pm after consolidation of a number of ideas fell in the scope of the ideas. (Please see attached)

4. Break(10minutes)

5. Presentation on Funding Program Followed by a Discussion and Possible Action on Budget (50 min) 11:00am

Funding training by Atziri Camarena from the City of Los Angeles Clerks Office and a quiz was given at the end of the of the training. Board members that attended the retreat and participated in the funding training received credit for funding training.

6. Discussion and Possible Action on Appointing Roles (10 min)

- a. Second Signer  
Nancy Anaya
  - b. Legal Liaison/City Attorney's Office Liaison  
Tabled to next NC meeting
  - c. Up to Five (5) Community Impact Statement Filers  
Tabled to next NC Meeting
- Sylvia Arredondo commented that it important that the appointments are agenized at the beginning of the WNC next meeting.

7. Break(30min.) 12:08pm

Board decided not to take a break and move forward with the agenda.

8. Discuss and Possible Action on Appointment of Standing Committee Chairs and Members (15 min.) 12:28pm

Motion by Ignacio Ortiz second by Monica Garcia-Massey to table items 8-H to the next WNC meeting. Discussion:

➤ Carlos Sanchez by not making the appointments at the retreat may cause a delay in committee work.

- a. Land Use Planning Committee
- b. Finance Committee
- c. Environmental Committee
- d. Transportation Committee
- e. PublicWorksCommittee
- f. Bylaws Committee
- g. PublicityandCommunicationsCommittee
- h. Beautification Committee

9. Discussion and Possible Action on Appointment of Additional Roles and Tasks (15 min.) 12:31pm

- a. Meeting Hospitality Coordinators (Facility, Food, Beverages, Business Cards, Place Cards, Location Signage, Meeting Set-Up/Break Down)  
Ignacio Ortiz appointed Sylvia Arredondo agreed as long as people agreed to respond. It was agreed that contact will be made by group text members can also help take on some tasks.
- b. Master Calendar Coordinator  
Ignacio Ortiz requested someone to take on the task. Nancy Anaya volunteered to take on the role.
- c. Agenda Posting Coordinators  
Sylvia Arredondo, Rick Cruz and Nancy Anaya
- d. NC Office Coordinator  
Catherine Familathe volunteered
- e. Social Media Coordinators  
Ignacio Ortiz will ask board members Roque Pech and Robert Jones if they would like to take on the task. Sylvia Arredondo commented that she would help if needed.
- f. BONC Welcoming Coordinators  
Monica Garcia-Massey and Margaret Hernandez volunteered
- g. 15<sup>th</sup> Anniversary Event Coordinators  
Monica Garcia-Massey and Margaret Hernandez volunteered

10. Public Comment on Non-Agenda Items (15 min.) Socorro Fimbres commented about considering the dates and times of meetings and having translation services so more stakeholder can attend.

11. Announcements from Governing Board Members (15 min.) No announcements.

12. Adjourn