



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103, Wilmington, California 90744
(310) 522-2013 wilmingtonnc@empowerla.org
www.wilmingtonneighborhoodcouncil.com

NOTICE OF SPECIAL BOARD MEETING

Wednesday, April 12, 2017 @ 6:30 P.M.

544 N Avalon Boulevard, Wilmington, California 90744
(Wilmington Municipal Building)

1. Call to Order/Roll Call of Governing Board Members (2 min.)

- a. Pledge of Allegiance
- b. Roll Call
- c. Opening remarks from the chair

2. Action Items

A. Discussion and Possible Action to approve:

1. Purchase of office equipment and furniture for the Wilmington Neighborhood Council office located at 544 N Avalon Blvd, suite 103, Wilmington Ca 90744, in the amount not to exceed \$8,000. (*Itemized quotes and presentation attached*)

2. Review and approve disbursement of funds not to exceed \$6,000 for Beautification Committee for the construction sign of "Welcome to Wilmington" designated at the park and ride parking lot on the corner of Pacific Coast Highway and Figueroa (*Itemized quotes and presentation attached*)

3. Review and approve recurring expenditure for one temporary staff person to assist at a full board meetings including but not limited to, taking minutes for the monthly board meetings at \$25 per hour, not to exceed \$125/5 hours per meeting

4. Review and approve invoice payment for website services from The Mailroom (Kristina Smith) for \$420

5. Review and approve up to \$800 for WNC board members business cards through Empower LA @ \$50 per box

7. Discuss and possible action for \$3000 to go toward publicity committee to purchase event marketing tools such as but not limited to eazy-up with WNC logo, Backdrop 10'x10' logo, information color retractable, lanyards, logo table runner, informational material. (*Itemized quotes and presentation attached*)

8. Review and approve the amount but not limited to of \$3000 for tree planting project which includes watering, maintenance and sidewalk adjustments.

9. Discuss and possible action to adjust the Wilmington NC Budget for Fiscal Year 2016-2017 with the following 1) Transfer \$5,000 from account 200 Outreach to account 100 Operation. 2) Transfer \$5,000 from account 200 Outreach to account 300 Community Improvement. 3) Transfer \$1,000 from account 500 Elections to account 300 Community Improvement.

3. PUBLIC COMMENTS(10min)

4. ANNOUNCEMENTS FROM GOVERNING BOARD MEMBERS (10 min.)

5. ADJOURN

All stakeholders including residents, property and business owners, people who work in Wilmington, members of non-profit, educational, church and service organization, representatives of local labor unions and participants at local parks and museums are encouraged to participate in the Wilmington Neighborhood Council (WNC). The WNC and you can make a difference in the delivery of City services to our community.

Comment from the public on non-agenda items within the jurisdiction of the WNC will be heard during the Public Comment period. Public Comment is limited to three (3) minutes per speaker unless waived by the presiding officer of the WNC.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Language translation, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please make your request at least three (3) business days prior to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at wilmingtonnc@empowerla.org (310) 522-2013.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.wilmingtonneighborhoodcouncil.com or by sending a written request to wilmingtonnc@empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to wilmingtonnc@empowerla.org

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS)

ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 522-2013.