

## SPECIAL BOARD MEETING - MINUTES

**Wednesday, April 12, 2017, 6:30pm**  
Wilmington Municipal Building  
544 N. Avalon Boulevard, Wilmington, CA 90744

<b>Board Members</b>	<b>Roll Call</b>
Ernesto (Ernie) Aguilar	Present
Nancy Anaya	Present, Arrived 6:55 pm
Sylvia Arredondo	Present
Valarie Contreras	Present
Rick Cruz	Present
Catherine (Cathy) Familathe	Excused Absence
Socorro Fimbres	Present
Monica Garcia-Massey	Present
Robert Jones	Present, Arrived 6:41 pm
Ignacio (Nacho) Ortiz	Present
Roque Pech	Excused Absence
Carlos Sanchez	Present, Arrived at 6:45pm

### **1. Welcoming Remarks:**

- a. Call to Order: The meeting was called to order at 6:37 pm by Ignacio Ortiz, Chair of the Wilmington Neighborhood Council.
  - b. Roll Call: A quorum of 10 board members were present (see list above). There were 5 stakeholders present.
  - c. Welcome by the Chair: Agendas are at the side of the room. We will discuss items in the order that they are listed. Two minutes to speak per person. We will follow rules of decorum. One person at time speaking. Total of 20 minutes for public speaking. We will follow Brown Act.
- At 6:42 p.m., the Chair called for a five minute recess. The meeting was reconvened at 6:47 p.m.

### **2. Action Items**

1. Purchase of office equipment and furniture for the Wilmington Neighborhood Council office located at 544 N Avalon Blvd, suite 103, Wilmington, CA 90744. Purchases not to exceed \$8,000.  
Board discussed pros and cons, including whether items like stapler and sound system are necessary. They also discussed the ability to use the sound system for outreach efforts.  
Gabby Medina mentioned the need for extension cords and/or a portable generator.  
The board agreed that they would only purchase one new sound system.

Motion by Socorro Fimbres to purchase of the office equipment and furniture discussed, minus the used sound sytem first discussed, in an amount not to exceed \$8,000. Seconded by Ernie Aguilar and passed with *10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

2. Review and approve disbursement of funds not to exceed \$6,000 for Beautification Committee for “Welcome to Wilmington” sign project. Sign to be placed at the Park and Ride parking lot on the corner of Figueroa Street and the Pacific Coast Highway

Board discussed a welcome sign and reviewed a concept slide. Board also discussed involving the California Department of Transportation and an engineering firm, G&G Structures, Inc. The jurisdiction

over the Park and Ride property, where the sign will be, was discussed. Contractor and Inspector will have to be paid for the project. The Beautification Committee will continue to advance the project and involve stakeholders to make certain that the character of Wilmington is captured.

Motion by Socorro Fimbres to disburse funds not to exceed \$6,000 for Beautification Committee for “Welcome to Wilmington” sign project. Sign to be placed at the Park and Ride parking lot on the corner of Figueroa Street and the Pacific Coast Highway. Seconded by Ernie Aguilar and passed with *10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

3. Review and approve recurring expenditure for one temporary staff person to assist at a board meetings, including, but not limited to, taking minutes for the monthly board meetings at \$25 per hour, not to exceed \$125 for 5 hours per meeting.

Steve Salas – Wanted minute taker to be from Wilmington.

Motion by Ernie Aguilar to approve recurring expenditure for one temporary staff person to assist at board meetings, including, but not limited to, taking minutes for the monthly board meetings at \$25 per hour, not to exceed \$125 for 5 hours per meeting. Seconded by Valerie Contreras and passed with *10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

4. Tabled

5. Review and approve up to \$800 for WNC board members business cards through Empower LA at \$50 perbox.

Board discussed that there are 200 cards in a box. Cards come with the seal of Los Angeles and Wilmington Neighborhood Council.

Motion by Ernie Aguilar to approve up to \$800 for Wilmington Neighborhood Council board member business cards. Seconded by Socorro Fimbres and passed with *10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions, 1 not voting (Fimbres).*

Steve Salas - make sure emails are correct for card.

6. Discuss and possible action for \$3000 to go toward publicity committee to purchase event marketing tools such as but not limited to an eazy-up with the WNC logo, Backdrop 10' by 10' logo, information color retractable, lanyards, logo table runner, and materials with council information.

Board discussed various materials such as a canopy, lanyards and board meeting place on business cards.

Motion by Socorro Fimbres to allocate \$3000 to go toward publicity committee to purchase event marketing tools such as but not limited to an eazy-up with the WNC logo, Backdrop 10' by 10' logo, information color retractable, lanyards, logo table runner, and materials with council information. Seconded by Ernie Aguilar and passed with *10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

Steve Salas – Triple A Flags and Banners is a good company to look into.

7. Review and approve an amount not to exceed \$3000 for tree planting project which includes watering,

maintenance and sidewalk adjustments.

Gabby Medina mentioned some details watering trees the organization City Plants and sidewalk cutting. Steve Salas said he was against the project because there might be other projects that are better for Wilmington, especially since other organizations plant trees.

A stakeholder, who remained anonymous, questioned who determines the type of tree that gets planted.

Motion by Carlos Sanchez to allocate an amount not to exceed \$3000 for a tree planting project which includes watering, maintenance and sidewalk adjustments. Seconded by Ernie Aguilar and passed with 10 yes (*Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez*), 0 no, and 0 abstentions.

8. Discuss and possible action to adjust the Wilmington NC Budget for Fiscal Year 2016-17, with the following: Transfer \$5,000 from account 200 (Outreach) to account 100 (Operation), Transfer \$5,000 from account 200 (Outreach) to account 300 (Community Improvement), Transfer \$1,000 from account 500 Elections to account 3000 (Community Improvement).

*Motion by Ernie Aguilar to transfer \$5,000 from Wilmington Neighborhood Council account 200 (Outreach) to account 100 (Operation). Seconded by Socorro Fimbres and passed with 10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

*Motion by Ernie Aguilar to transfer \$5,000 from Wilmington Neighborhood Council account 200 (Outreach) to account 300 (Community Improvement). Seconded by Socorro Fimbres and passed with 10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.*

Motion by Ernie Aguilar to transfer \$1,000 from Wilmington Neighborhood Council account 500 (Elections) to account 300 (Community Improvement). Seconded by Socorro Fimbres and passed with 10 yes (*Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez*), 0 no, and 0 abstentions.

### **3. Public Comments**

Steve Salas – He is on the Banning Park Advisory Board. Banning Park Project Lighting is short \$9,000. The board might want to fund that project.

Fernando Navarette– He told the board that he is the SBCC program coordinator, invited everyone to a celebration for I Heart Wilmington at in Beverly Hills. Fifth year anniversary for I Heart Wilmington is on May 20.

### **4. Announcements**

Ignacio Ortiz – Thanks for coming. Please have agenda items for our next meeting submitted by 17 of April. Please put Neighborhood Purpose Grant applications and materials in there.

Nancy Anaya - Department of Water and Power is helping to fund Banning High School.

Robert Jones - April 25<sup>th</sup> is the next meeting for the Beautification committee.

Sylvia Arredondo – The public is welcome to attend April 17th Animal issues.

The next Environmental committee meeting is on April 17.

April 29 is People's Climate March. The official Los Angeles March is in Wilmington. We will bring attention to the Tesoro Refinery Expansion and its connection to the North Dakota Accessline Pipeline.

Ernie Aguilar – U.S. Congresswoman Nanette Barragan's field representative, Morgan Roth, said he will come to our next meeting.

Rick Cruz – The next Wilmington Art Walk will be on Cinco de Mayo from 6 pm to 10 pm.

Wilmington Historical Society is engage middle and high school students to be involved with local history. We will hold a graduation ceremony.

Wants there to be an Art and Education Committee.

Ignacio Ortiz - As President of this council I met with Vopaak to discuss the funds they have available to improve our community. They are giving \$10,000. They had \$5,000,000 in the budget for community improvement. Let's continue to ask them what they are doing and check into other companies.

Socorro Fimbres – We need to learn structure and rules of order. Be respectful of the chair. I would like to pass out a short handout on structure. I would like to purchase a booklet for each board member that has rules of order. Remember that we must be recognized before we speak.

### **5. Adjournment**

Motion by Ernie Aguilar to adjourn the meeting. Seconded by Ignacio Ortiz and passed with 10 yes (Aguilar, Anaya, Arredondo, Cruz, Contreras, Fimbres, Garcia-Massey, Jones, Ortiz, and Sanchez), 0 no, and 0 abstentions.

The meeting was adjourned at 8:30 pm. The next scheduled meeting is 4/26/17.

Respectfully submitted,  
Christian L. Guzman,  
for the Wilmington Neighborhood Council