



Wilmington Neighborhood Council

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NOTICE OF MONTHLY GOVERNING BOARD AND STAKEHOLDER MEETING

Wednesday, September 27, 2017 - 6:30pm

Phineas Banning High School - 1527 Lakme Ave., Wilmington, CA 90744

AGENDA

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Language translation, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please make your request at least three (3) business days prior to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at WilmingtonNC@empowerla.org or (310) 522-2013. PUBLIC ACCESS OF R-In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.wilmingtonneighborhoodcouncil.com or by sending a written request to WilmingtonNC@empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to WilmingtonNC@empowerla.org. **SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 522-2013.**

1. **CALL TO ORDER** Pledge of Allegiance, roll call and opening remarks
2. **RECOGNITIONS** Wilmington Calibears on their successful wins- Nike 3 on 3 Tour of Older Players - 16u and Bad Boy Summer Jam 10u - younger boy.
3. **MINUTES**
 - a. Approve August 23, 2017 Governing Board and Stakeholder meeting minutes.
 - b. Approve August 8, 2017 Special Meeting-Agenda Setting Meeting minutes.
4. **EXECUTIVE COMMITTEE REPORTS**
 - a. Chair: Declare 4 vacant seats-Community Interest, Owns Property, Member-at-Large, Works. Discussion and possible action to fill the vacancies by appointment utilizing Candidate Filing Forms. Forms to be accepted from Wednesday, September 27 to Monday, October 16. Forms must be received by email or delivered to the WNC office. Appointment and seating of new board members to take place at October 25, 2017 meeting.
 - b. Vice Chair: Comments on overseeing Committees |
 - c. Secretary: Congress of Neighborhoods report | WNC office update

- d. Treasurer: Discussion & possible action to appoint Sylvia Arredondo as Second Signer for the Wilmington Neighborhood Council for the 2017-18 fiscal year. | Discussion & possible action to approve Rental for Special Meeting-Agenda Setting to Wilmington Senior Citizen Center in the amount of \$125. | Discussion & possible action to approve Monthly Expenditure Report for July & August 2017.
- e. Parliamentarian – unfilled position. Read Parliamentarian duties. Discussion and possible action to appointment Board member.

5. REPORTS FROM GOVERNMENT AGENCY OFFICES Representatives from the government agency offices are given 5 minutes each, unless otherwise adjusted by the presiding officer.

- a. 44th Congressional District, Congresswoman Nanette Barragan
- b. 35th Senate District, Senator Steven Bradford
- c. 64th Assembly District, Assemblyman Mike Gipson
- d. Los Angeles County Board of Supervisors 4th District, Supervisor Janice Hahn
- e. Mayor of Los Angeles, Mayor Eric Garcetti
- f. Council District 15, Councilman Joe Buscaino
- g. Los Angeles Unified School District
- h. Port Police and/or Port of Los Angeles
- i. Los Angeles Police Department (LAPD)
- j. Others

6. CONSENT CALENDAR Items listed in the consent calendar allows the Board to approve items that are routine, non-controversial, and low-level funding together without individual motions. Board members can remove items from the consent calendar and discuss items individually. Removed items may be taken up either immediately after the remaining consent calendar items or placed later on in the agenda at the discretion of the Chair or presiding officer.

- a. Discussion & possible action to approve Monthly Recurring Expenditure for Lloyd Staffing at an amount not to exceed \$128.70.
- b. Discussion & possible action to approve Monthly Recurring Expenditure for The Mailroom at an amount not to exceed \$200.
- c. Discussion & possible action to approve Monthly Recurring Food Expenditure for Monthly Board Meetings at an amount not to exceed \$150.
- d. Discussion and possible action to create Neighborhood Purpose Grant (NPG) Ad Hoc committee and appoint Valerie Contreras as Chair.
- e. Discussion and possible action to appoint Sylvia Arredondo and Catherine Familiathe as HANC representatives.
- f. Discussion & possible action to approve Reimbursement to Cathy Familiathe for purchase of WNC certificate frames in the amount of \$239.33.
- g. Discussion & possible action to approve \$360 payment for HANC minutes.
- h. Discussion & possible action to approve WNC Facebook posts boost not to exceed 10 post at \$10 per Facebook post.

- i. Discussion & possible action to approve payment to Apple One for Danielle Sandoval for Transcription Services (minutes) during November 2016 retreat in the amount of \$237.60.

7. COMMITTEE REPORTS

- a. Bylaws: No Report. Announcements on committee meetings.
- b. Beautification: Discuss and possible action for WNC to lead an Adopt-a-Street program to maintain landscaping in Wilmington. | Update on Welcome to Wilmington sign | Other committee announcements.
- c. Environmental: No Report. Announcement on committee meetings.
- d. Finance: No Report. Announcement on committee meetings.
- e. Land Use and Planning: No Report. Announcement on committee meetings.
- f. Public Works: Discussion and possible action to combine Public Works Committee with Transportation Committee.
- g. Publicity and Communications: Discussion & possible action to approve booth application fees for community outreach events for Latino Heritage Festival, Wilmington Art Walk, Dia De Los Muertos events, and other outreach events not to exceed \$150. | Other committee announcements.
- h. Transportation: Street works campaign to fill pot-holes | Other committee announcements.
- i. Other governing board announcements and Liaison announcements

8. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** The public may provide comments to the board on non-agenda items within the Wilmington Neighborhood Councils subject matter jurisdiction. Limited to 2 minutes per speaker, unless otherwise adjusted by the presiding officer.

9. **BOARD BUSINESS**— Comments, new business, and discussions and possible action items on subject matters within the Board's jurisdiction.
 - a. Discussion and possible action to approve Memorandum of Understanding for loaning out WNC equipment to organizations.
 - b. Discussion and possible action to recommend HANC members submitting a letter and meeting with Council District 15 administrative staff and Councilman to request 1) resources to address unsolved murders, and 2) resources for youth services.
 - c. Discussion & possible action to approve hosting a Winter Holiday event in partnerships with L.A. Kings and other organizations and agencies not to exceed \$3,000.
 - d. Ad hoc Public Safety Committee to plan for Spring Public Safety Resource Fair and report back at next meeting.
 - e. Brief announcements/comments from Governing Board members on own activities, community events, calendar items.

10. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the

Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

PUBLIC POSTING OF AGENDAS — Wilmington Neighborhood Council agendas are posted for public review as follows: Phineas Banning High School- 1527 Lakme Ave., Wilmington Senior Citizens Center- 1371 Eubank Ave., Wilmington Branch Library- 1300 N Avalon Blvd., Wilmington Municipal Building- 544 N Avalon Blvd., Los Angeles Harbor College- 1111 Figueroa Place., and online at: www.wilmingtonneighborhoodcouncil.com • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Wilmington Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WNC Bylaws. The Bylaws are available at our Board meetings and our website www.wilmingtonneighborhoodcouncil.com

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