



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103, Wilmington, California 90744
(310) 522-2013 wilmingtonnc@empowerLA.org
www.wilmingtonneighborhoodcouncil.com

SPECIAL BOARD MEETING MINUTES

Wednesday, June 21, 2017, 5:30 P.M.

Los Angeles Harbor College
Student Services Administration, Room 219
1111 Figueroa Place, Wilmington, CA 90744

Board Members	Roll Call
Ernesto (Ernie) Aguilar	Present
Nancy Anaya	Present
Sylvia Arredondo	Present
Valarie Contreras	Present
Rick Cruz	Present
Catherine (Cathy) Familathe	Present
Socorro Fimbres	Present
Monica Garcia-Massey	Absent, Excused
Robert Jones	Present
Ignacio (Nacho) Ortiz	Present
Roque Pech	Present
Carlos Sanchez	Present

Pledge of Allegiance

1. Call to Order/Roll Call of Governing Board Members (2 minutes)

- a. The meeting was called to order at 6:04 pm by Ignacio Ortiz, Chair of the Wilmington Neighborhood Council.
- b. A quorum of 11 board members present (see list above). There were 2 stakeholders present.

2. Remarks from Officers:

Chair: Welcome. One person at time speaking. We will follow Brown Act. If you have any questions, let me know.

3. Discussion and Selection of Board Officers for One Year Terms

Without objection, the Chair decided to table item 3 and take up items 4,5 and 6 first.

4. Discussion and Possible Action on Strategic Plan for Fiscal Year 2017 – 2018

The board reviewed the strategic plan, including the Big Vision, specific goals to realize visions, possible solutions and how the board will grade its success.

5. Action Items:

a. Review and approve the Wilmington Neighborhood Council Strategic Plan for fiscal year 2017-2018.

Octaviano Rios, Department of Neighborhood Empowerment field representative for the Harbor Area, facilitated the composition of the strategic plan.

Big Vision: Promote, support and educate our community in the areas of arts, education, economic development, safety and environmental health.

Goals:

1. To enhance creativity and arts education in the community
2. We will host and/or support presentations, townhalls for industry, local business and economic development opportunities.
3. Promote and support safety and emergency preparedness and beautification projects.
4. Promote and support local organizations and stakeholders.
5. Promote and support environmental health, sustainability and clean energy.

Board members noted that one way to improve the board's efficacy in conducting business and helping the community would be to become more familiar with proper procedure for conducting a meeting (rules of order). They also want representatives to act on stakeholder and board member concerns.

Solutions:

Ensure well-run meetings, empower committees, encourage communications. Identify partners.

The chair ended discussion and asked the board to vote to approve the strategic plan. It passed unanimously with 11 **yes (Aguilar, Anaya, Arredondo, Contreras, Cruz, Familathe, Fimbres, Jones, Ortiz, Pech and Sanchez)**, 0 no, 0 abstentions.

b. Discussion and Action to approve the Outreach Survey and Assessment for Fiscal Year 2017 – 2018

Without objection, the chair asked the board to re-adopt the Outreach Survey and Assessment from the previous year. It passed unanimously with 11 **yes (Aguilar, Anaya, Arredondo, Contreras, Cruz, Familathe, Fimbres, Jones, Ortiz, Pech and Sanchez)**, 0 no, 0 abstentions.

c. Review and approve resolution to appoint up to 5 board members, including but not limited to Sylvia Arredondo as Official Community Impact Statement Filers for 2017-2018.

The board discussed that filing community impact statements is one of the main ways neighborhood councils can influence the city council. These statements are appended onto council files that the council and committees read and vote on. The number of statements filed in a year is also a way to grade the efficacy of a neighborhood council.

The chair asked board members, in addition to Secretary Arredondo, if they wanted to be CIS filers. Roque Pech, Valerie Contreras, Nancy Anaya and Carlos Sanchez expressed interest.

Resolved, Wilmington Neighborhood Council designates Sylvia Arredondo, Roque Pech, Valerie Contreras, Nancy Anaya and Carlos Sanchez to be filers for Community Impact Statements.

Without objection, the chair asked the board to vote on the resolution. It passed unanimously with 11 **yes (Aguilar, Anaya, Arredondo, Contreras, Cruz, Familathe, Fimbres, Jones, Ortiz, Pech and Sanchez)**, 0 no, 0 abstentions.

6. Budget:

a. Approve the Budget of \$42,000, per the Strategic Plan allocation, for the fiscal year 2017-2018

The board examined the previous year's budget. Members then discussed what priorities they have for the 2017-2018 year.

The board proposed the following budget -

Outreach: \$10,000

Operations: \$10,000

Neighborhood Purpose Grants: \$9,500
Community Improvement Projects: \$10,000
Elections: \$2,5000

The chair ended discussion and asked the board to vote to approve the budget. The budget passed with 7 yes (Aguilar, Anaya, Familathe, Fimbres, Jones, Ortiz and Pech), 2 no (Contreras and Sanchez), 2 abstentions (Arredondo and Cruz).

Without objection, the chair took up item 3, election of officers for one year terms.

a. Chair

Ignacio Ortiz nominated Rick Cruz. He did not accept.

Cathy Familathe nominated Nancy Anaya, she accepted.

Carlos Sanchez nominated Valerie Contreras, she accepted.

Rick Cruz nominated Sylvia Arredondo, she accepted.

Sylvia Arredondo was elected to be Chair with 5 votes (Arredondo, Cruz, Fimbres, Jones and Pech. Nancy Anaya received votes from Familathe, Ortiz and Anaya. Contreras received votes from Contreras, Aguilar and Sanchez.

b. Co-Chair:

Sanchez nominated Contreras to be Co-Chair. She accepted and there were no other nominations. The board unanimously **elected Valerie Contreras to be Co-Chair.**

c. Treasurer:

Valerie Contreras nominated Cathy Familathe to be Treasurer, she did not accept. Familathe nominated Roque Pech to be Treasurer. He accepted.

The board unanimously **elected Roque Pech to be Treasurer.**

d. Secretary:

Rick Cruz nominated Nancy Anaya. She did not accept. Roque Pech nominated Cathy Familathe. She accepted.

The board unanimously **elected Cathy Familathe to be Secretary.**

e. Parliamentarian:

Ernie Aguilar nominated Socorro Fimbres. He did not accept. Valerie Contreras nominated Carlos Sanchez. He accepted. Roque Pech nominated Rick Cruz. He accepted.

Sanchez received five votes from Sanchez, Contreras, Fimbres, Familathe and Aguilar.

Rick Cruz was elected Parliamentarian with 6 votes (Cruz, Anaya, Arredondo, Jones, Ortiz and Pech).

7. Public Comment on Non-Agenda Items:

Octaviano Rios, Harbor Area Field Representative for the Los Angeles Department of Neighborhood Empowerment, passed out some information on rules of Order.

8. Announcements from Governing Board Members:

Cathy Familathe cleaned the office and the office received ten tables, sixty chairs, it will get new modem and internet. Flags are coming.

Ignacio Ortiz said that the 4 by 6 inch cards that have council information will be available soon.

9. ADJOURN

Motion by Cathy Familathe to adjourn meeting, seconded by Ernie Aguilar and passed unanimously. The meeting was adjourned at 8:45 pm.

Respectfully submitted,
Christian L. Guzman,
for the Wilmington Neighborhood Council