



# Wilmington Neighborhood Council

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## NOTICE OF PUBLICITY & COMMUNICATIONS COMMITTEE MEETING

**Monday, December 17, 2018 |**  
**6:30 P.M.**

Los Angeles Public Library- Wilmington  
Branch  
1300 N Avalon Blvd., Wilmington CA  
90744

*Note: Publicity & Communications Committee meetings will occur on the 3rd Monday of every month, unless posted otherwise.*

### **AGENDA**

- 1. CALL TO ORDER, ROLL CALL, & OPENING REMARKS (2 mins)**
- 2. PUBLIC COMMENT ON NON-AGENDA ITEMS** Speakers are granted 2 minutes unless otherwise adjusted by the committee co-chairs.
- 3. ANNOUNCEMENTS (5 mins)** Committee member announcements related to Publicity & Communications events and forums in the City.
- 4. DISCUSSION AND ACTION ITEMS (45 mins)**
  - a. Action- Request for WNC canopy lights and 1 table cloth
  - b. Discussion- Flyer outreach material- Canvass
  - c. Discussion- Upcoming community events
  - d. Discussion- Social Media & WNC website
  - e. Action- Create plan of schedule when WNC participates in booths/events
- 5. REQUEST FOR AGENDA ITEMS**
- 6. ADJOURN**

**NOTE: Anything on this agenda could result in a motion.**

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As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its

programs, services and activities. Language translation, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please make your request at least three (3) business days prior to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at [WilmingtonNC@empowerla.org](mailto:WilmingtonNC@empowerla.org) or (310) 522-2013.

**PUBLIC ACCESS OF RECORDS-** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.wilmingtonneighborhoodcouncil.com](http://www.wilmingtonneighborhoodcouncil.com) or by sending a written request to [WilmingtonNC@empowerla.org](mailto:WilmingtonNC@empowerla.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to [WilmingtonNC@empowerla.org](mailto:WilmingtonNC@empowerla.org). **SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 522-2013.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public can address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Committee Chair.

**PUBLIC POSTING OF AGENDAS**—Wilmington Neighborhood Council agendas are posted for public review as follows: Phineas Banning High School- 1527 Lakme Ave., The Municipal Building- 544 N. Avalon Blvd., Wilmington Senior Citizens Center- 1371 Eubank St., Los Angeles Public Library-Wilmington Branch- 1300 Avalon Blvd., Los Angeles Harbor College, 1111 Figueroa Place, and on our website at [www.wilmingtonneighborhoodcouncil.com](http://www.wilmingtonneighborhoodcouncil.com). You can receive agendas via email by subscribing to WNC emails or L.A. City's Early Notification System: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on Wilmington Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please see our web site. The WNC Bylaws are available at: [www.wilmingtonneighborhoodcouncil.com](http://www.wilmingtonneighborhoodcouncil.com) or contact us at: [wilmingtonNC@empowerLA.org](mailto:wilmingtonNC@empowerLA.org) or 310.522.2013

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