



Wilmington Neighborhood Council

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GOVERNING BOARD & STAKEHOLDER MEETING - MINUTES

Wednesday, November 28, 2018, 6:30 pm
Phineas Banning High School – Cragin Theater
1527 Lakme Avenue, Wilmington, CA 90744

Board Members	Roll Call
Ernesto (Ernie) Aguilar	Present
Nancy Anaya	Present at 7:00 p.m.
Sylvia Arredondo	Resigned
Valerie Contreras	Present
Moises Cortes	Excused
Christian Guzman	Present
Robert Jones	Present
Kim Luke	Present
Denisse Martinez	Present at 7:10 p.m.
Steve Salas	Present
Carlos Sanchez	Present at 7:10 p.m.
Barbara Zepeda	Present
Vacant Seat	

- 1. Call to Order** – The meeting was called to order at 6:40 pm by Vice-Chair Valerie Contreras. A quorum of 10 board members present (see list above). There were approximately 45 stakeholders present.
- 2. Pledge of Allegiance, Roll Call & Opening Remarks** – Valerie Contreras – Vice-Chair Valerie Contreras read aloud the guidelines and protocols for conduction the meeting.
- 3. Secretary Report** – Christian Guzman
 - Approve October 24, 2018 meeting minutes
Motion by **Valerie Contreras** to approve the October 24, 2018 meeting minutes as corrected, second by **Ernie Aguilar**, and passed with 7 yes (Aguilar, Contreras, Guzman, Jones, Luke, Salas, and Zepeda), 0 no, 0 abstention, and 3 not yet present (Anaya, Martinez, and Sanchez).
- 4. Treasurer Report** – Kim Luke
 - Approve October 2018 Monthly Expenditure Report (MER)
Motion by **Ernie Aguilar** to approve the October 2018 Monthly Expenditure Report (MER), second by **Christian Guzman**, and passed with 7 yes (Aguilar, Contreras, Guzman, Jones, Luke, Salas, and Zepeda), 0 no, 0 abstention, and 3 not yet present (Anaya, Martinez, and Sanchez).
- 5. Reports from Government Agency Offices**
 - 44th Congressional District, Congresswoman Nanette Barragan**, Representative Tess Harmon
 - If you need help with Federal agencies, they can help you.
 - Ms. Harmon’s office phone number is 310 831 1799.
 - Ms. Harmon answered questions from the board and stakeholders.
 - 35th Senate District, Senator Steven Bradford**, Brenda Baker – Not present
 - 64th Assembly District, Assemblyman Mike Gipson**, Field Representative Victor Ibarra – Not present
 - Mayor of LA, Mayor Garcetti** – Field Representative, Johanna Rodriguez
 - Ms. Rodriguez gave a brief legislative update.

- ii. The LA Swim program offers discounted rates for low income individuals
- iii. Her contact information is 213) 973-2388 Johanna.rodriquez@lacity.org.
- iv. Ms. Rodriguez answered questions from the board and stakeholders.
- e. **L.A. County Board of Supervisors 4th District, Supervisor Janice Hahn** – Erika Velasquez – Not present
- f. **Council District 15, Councilman Buscaino** – Field Representative, Fernando Navarrete
 - i. Mr. Navarrete provided a written report which included some of the following:
 - I. Update on Wilmington Town Square Park – Additional funding has been identified to complete the park.
 - II. Update on the Machado Lake pipeline project.
 - III. Announced the Wilmington Tree Lighting on Wednesday, December 12th from 4:00 to 8:00 pm at Town Square Park.
 - ii. Mr. Navarrete answered questions from the board and stakeholders.
- g. **Los Angeles Police Department Senior Lead Officer Andrew Gonzalez** – Not present
- h. **Port of Los Angeles (POLA)** – Cecilia Moreno
 - i. Port Police – Officers Aldo Morales and Brandon Smith
 - I. Officer Morales introduced Officer Brandon Smith the new Port SLO for Wilmington.
 - II. Both officers answered questions from the board and stakeholders.
 - ii. Public Affairs Representative – Cecilia Moreno #1 at 38:38 ABOUT THE \$150 MILLION STUFF
 - I. Ms. Moreno did not bring the written response to the resolution passed by the board.
 - II. Ms. Moreno provided a written report that included some of the following:
 - A. The Happy Harbor Halloween and Pet Parade event was very successful.
 - B. She gave a brief overview of the November Port’s Presidents meeting.
 - III. Ms. Moreno answered questions from the board and stakeholders.
- i. **Other City Departments, Government officials**
 - i. Department of Neighborhood Empowerment – Octaviano Rios, Neighborhood Council Advocate, reported that the City Clerk has announced that there will not be on-line voting. Accordingly, Wilmington Neighborhood Council will have in person voting on either June 8, or June 20, 2019.
 - ii. Mr. Rios answered questions from the board and stakeholders.

6. Public Comment on Non-Agenda Items

- a. Connie Kraml announced Best Start Wilmington meets every 3rd Thursday of the month. The next meeting is on Thursday, December 20th, from 9:00 to 11:00 a.m. at St. Peter and Paul Church. They would like to hear what kind of programs you want.
- b. Gina Martinez thanked the board for volunteering and made general comments on A Bridge Home initiative.
- c. Dannielle Sandoval invited WNC to have a booth at the annual Winter Wonderland at Ken Malloy Regional park on Tuesday, December 11th from 4:00 to 8:00 pm.
- d. George Xenios made general comments regarding homelessness.
- e. Adolfo Fermin commented that there is a disconnect between the community and the city council regarding sharing information with city residents.
- f. Emily Quivoa commented that she is concerned about not having wheelchair ramp access and the sidewalks being really narrow.

Motion to follow the agenda as presented – Approved without objection.

7. Discussion and Possible Action Items

- a. Planning and Land Use committee recommends to the Governing Board to review, discuss and take possible action to file a resolution and/or file a Community Impact Statement (CIS) with updates to the current Wilmington Community Plan in draft sections at a time until the resolution is complete. (possible referral to the Planning & Land Use committee with power to act) Resolution submittal to Planning Department.
Motion by Nancy Anaya to table the motion until after a joint meeting with Harbor City Neighborhood Council, second by Christian Guzman, and failed with 2 yes (Anaya and Guzman), 5 noes (Contreras, Jones, Salas, Sanchez, and Zepeda), and 3 abstentions (Aguilar, Luke, and Martinez).

Motion from committee passed with 5 yes (Aguilar, Contreras, Salas, Sanchez, and Zepeda), 3 noes (Anaya, Guzman, and Jones), 2 abstentions (Luke, and Martinez).

- b. Planning & Land Use Committee recommends to the full board for possible action to submit a CIS against CF 13-1493 Street Vending.

Motion from committee and failed with 2 yes (Contreras and Salas), 5 noes (Aguilar, Anaya, Guzman, Jones, and Martinez), and 1 abstention (Zepeda), and 2 out of room (Sanchez and Luke).

- c. Discussion and possible action to approve City Hall paid parking passes at amount of \$120.00. Replacement fee of \$30.00 for previous board pass and \$30.00 fee for each new pass. Passes will remain at the Wilmington Neighborhood Council office and/or with Executive Officers.

Motion by **Nancy Anaya** to table the motion, second by **Kim Luke**, and failed with 4 yes (Anaya, Guzman, Jones, and Salas), 6 noes (Aguilar, Contreras, Luke, Martinez, Sanchez, and Zepeda), and 0 abstention.

Motion by **Valerie Contreras** to approve City Hall paid parking passes at amount of \$120.00. Replacement fee of \$30.00 for previous board pass and \$30.00 fee for each new pass. Passes will remain at the Wilmington Neighborhood Council office and/or with Executive Officers, second by **Carlos Sanchez**, and failed with 4 yes (Contreras, Martinez, Sanchez, and Zepeda), 5 noes (Aguilar, Anaya, Guzman, Jones, Luke, and Salas), and 0 abstention.

- d. Discussion and possible action to recommend to the full board to hold the Wilmington Neighborhood Council 17th Anniversary party and Christmas party in lieu of the regular monthly Board and Stakeholder meeting to be held at a different location due to school closure. Senior Center if available on Tuesday, December 19th. Cost not to exceed \$450.00 for room rental. Food and budget was previously approved.

Motion by **Carlos Sanchez** to approve to hold the Wilmington Neighborhood Council 17th Anniversary party and Christmas party in lieu of the regular monthly Board and Stakeholder meeting to be held at a different location due to school closure. Senior Center if available on Tuesday, December 19th. Cost not to exceed \$450.00 for room rental. Food and budget was previously approved, second by **Kim Luke**, and passed with 10 yes (Aguilar, Anaya, Contreras, Guzman, Jones, Luke, Martinez, Salas, Sanchez, and Zepeda), 0 no, and 0 abstention.

- e. Ad-Hoc Christmas committee request funds to pay for (2) Black Night security guards for the upcoming Winter Dream Christmas Event on December 7th not to exceed \$650.00 only if LAPD is unable to participate in the event as originally planned due to conflict of schedules.

Motion by **Steve Salas** to approve Ad-Hoc Christmas committee request funds to pay for (2) Black Night security guards for the upcoming Winter Dream Christmas Event on December 7th not to exceed \$650.00 only if LAPD is unable to participate in the event as originally planned due to conflict of schedules, second by **Barbara Zepeda**, and passed with 6 yes (Aguilar, Contreras, Jones, Salas, Sanchez, and Zepeda), 2 noes (Anaya and Guzman), and 2 abstentions (Luke and Martinez).

- f. Discussion on rental of 5 Spanish translation headsets from the approved vendor list and printing of Monthly Agendas in Spanish.

Motion by **Denisse Martinez** to approve rental of 5 Spanish translation headsets from the approved vendor list and printing of Monthly Agendas in Spanish, second by **Kim Luke**, and passed with 8 yes (Aguilar, Guzman, Jones, Luke, Martinez, Salas, Sanchez, and Zepeda), 2 noes (Anaya and Contreras), and 0 abstention.

- g. Discussion and possible action to arrange for Wilmington Neighborhood Council monthly board meetings to be held at a different location such as the Senior Center on Eubank. Meeting room rental will be approximately \$450.00 per month. Does not include setup and break down of tables, no projector or lab top, no flags or use of kitchen.

Motion by **Robert Jones** to approve Wilmington Neighborhood Council monthly board meetings to be held at a different location such as the Senior Center on Eubank. Meeting room rental will be approximately \$450.00 per month. Does not include setup and break down of tables, no projector or lab top, no flags or use of kitchen, second by **Steve Salas**, and passed with 8 yes (Aguilar, Guzman, Jones, Luke, Martinez, Salas, Sanchez, and Zepeda), 0 no, 1 abstention (Contreras), and 1 out of room (Anaya).

- h. Beautification Committee recommends to the full board approval to add a mural to the freeway underpass at Pacific Coast Highway and the 110 Harbor freeway. Funds requested not to exceed \$4,000.

Motion by **Robert Jones** to table the motion, second by **Kim Luke**, and passed with 10 yes (Aguilar, Anaya, Contreras, Guzman, Jones, Luke, Martinez, Salas, Sanchez, and Zepeda), 0 no, and 0 abstention.

8. Appointment of One New Board Member

- a. Appoint one new board member to fill the vacant seat for Employee Representative from application(s) received.

Adolfo Fermin's application was received and he was present at the meeting.

Motion by **Ernie Aguilar** to appoint one new board member to fill the vacant seat for Employee Representative from application(s) received, second by **Barbara Zepeda**, and failed with 3 yes (Contreras, Jones, and Sanchez), 5 noes (Aguilar, Anaya, Guzman, Luke, and Martinez), and 2 abstentions (Salas and Zepeda).

ACTION TO DECLARE A VACANT SEAT

Motion by **Steve Salas** to declare the Employee Representative seat vacant, second by **Ernie Aguilar**, and passed with 9 yes (Aguilar, Anaya, Contreras, Guzman, Luke, Martinez, Salas, Sanchez, and Zepeda), 0 no, and 1 abstention (Jones).

- b. Declare Residential Representative Seat Vacant.
- i. Any Stakeholder interested in filling a vacancy shall submit a completed Candidate Filling Form by email only to WilmingtonNC@empowerLA.org.
 - ii. Candidate Filing Form is available online at our website: www.WilmingtonNeighborhoodCouncil.com.
 - iii. The seat will remain vacant until members of the Governing Board appoint a qualified candidate by a simple majority vote during a governing board and stakeholder meeting.
- c. The deadline to file application(s) to fill vacant board seats is Monday, January 14, 2019.

9. Board Member Announcements and Reports – Item not addressed due to time constraints.

- a. Executive officers – Vice-chair, Treasurer, Secretary, Parliamentarian
- b. Committee Chairs and Co-chairs
- c. Liaisons to city departments and agencies
- d. Board member announcements and/or reports

10. Adjournment – The meeting was adjourned at 9:30 pm.

Respectfully submitted,
Sheryl Akerblom,
for the Wilmington Neighborhood Council