



Approved 10/15/19

Wilmington Neighborhood Council

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Website: Wilmingtonneighborhoodcouncil.com

Finance Committee Meeting
Thursday, September 12, 2019
6:00 pm

Wilmington Public Library
1300 N. Avalon Blvd., Wilmington CA 90744

Finance Committee Minutes Thursday, September 12, 2019

1. CALL TO ORDER, ROLL CALL & OPENING REMARKS:

Gina Martinez called meeting to order at 6:02 PM and welcomed all who attended.

a. Introductions

Gina Martinez gave introductory comments

2. Public Comments on Non-Agenda Items

No Public Comments on Non-Agenda Items

3. TREASURER'S REPORT:

- a. Discussion and review of August 2019 expenditure report
- b. Discussion and review of FY 2018/2019 outstanding invoices
- c. Discussion and review of current budget

August 2019 MER expenditure report was reviewed
Information was given on outstanding invoices. All invoices are now current except possibly for May 2019 minute taker who has not responded to emails to confirm payment.

Current budget was explained from Retreat and where money was allotted.

4. Discussion and Action on monthly meeting date, time and location for Finance Committee. Monthly meeting will be held the third Tuesday of every month primarily at the Wilmington Library at 6:00pm

5. Discussion and Action to recommend to the Governing Board on:

a. Mission, Role and Responsibility of Finance Committee

Mission Statement: To implement in an honest, ethical and timely manner the City's financial policies and become a resource for the community in creating positive change.

Role

- Pay bills in timely manner
- Follow up on uncashed checks
- Ensure full board has input on how funds are spent
- Provide timely Monthly Expenditure Reports
- Transparency with stakeholders and board
- Set standards for NPG's
- Become a resource to the community on how to get funding for services that will benefit the community as a whole
- Work with local 501(c)'s on how to obtain funding for the community

b. Establishing Stakeholder membership in Finance Committee

Board should consist of 3-5 people who are willing to attend monthly meetings, and presentations that will help promote funding benefitting the community.

Announcements of Governing Board Members

Valerie Contreras volunteered for board and to be minute taker for Finance Committee meetings

6. Discussion of Future Agenda Items.

- Understanding Opportunity Zones
- Understanding grant process
- Getting to know our non-profits in Wilmington
- How much does the City spend on Wilmington compared to similar communities?

7. ADJOURN

Meeting was adjourned at 6:25PM

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Neighborhood Council at WilmingtonNC@empowerla.org or (310) 522-2013.

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