



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103, Wilmington, California 90744
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NOTICE OF MONTHLY GOVERNING BOARD AND STAKEHOLDER MEETING

Tuesday, January 28, 2020 - 6:00 p.m.

Phineas Banning High School
1527 Lakme Avenue., Wilmington, CA 90744, Cragin Theatre

AGENDA

This meeting is "Free T-Shirt day"

A free WNC T-shirt will be given away to the first 25 stakeholders who sign-in (age 16 and older)

If a member of the public wishes to address the Board, we ask that you fill out a speaker card, located on the table in the lobby. Please note the **agenda item #** or public comments on non-agenda items and submit it to the Chair or designated board member. Public comments will be limited to 2 minutes per speaker and the Chair will call you up by name when it's your turn to address the board.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll call by Secretary-Santiago Sedillo
- c. Opening remarks from Chair Contreras- December Event recap/Happy New Years

2. BOARD MEMBER CERTIFICATION, HONOR MEMBERS & T-SHIRT GIVE -AWAY

- a. Check Board member training certification is updated for board participation
- b. Honor the board members with certificates and state pins
- c. Free t-shirt give-away

3. CONSENT CALENDAR Note: Consent calendar items are considered to be non-controversial and will be treated as **one agenda item**. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed.

Motion to approve the consent calendar-one vote for all items listed

- a. Approval of meeting minutes for the November 12, 2019 Special Governing Board and Stakeholder meeting. (November meeting date changed due to the holiday therefore it was called a special meeting)
- b. Approve the invoice to Bridgegap for meeting minutes at the WNC Board & Stakeholder's meeting on October 22, 2019 in the amount of \$167.31
- c. Approve the invoice for Bridgegap for the meeting minutes for the WNC Special Board & Stakeholder's meeting on November 12, 2019 in the amount of \$190.19
- d. Approve paying the receipt for Hojas Tea House in the amount of \$85.24 for the January By-laws Committee meeting for refreshments.
- e. Approve paying the receipt to Neno's pizza in the amount of \$70.58 for the January Planning & Beautification Committee meetings.
- f. Approve paying AT&T services in the amount not to exceed \$130.00 for Monthly expenditure.

4. PRESENTATION: South Coast AQMD on **Truck Idling**-Ryan Stromar & Compliance team (10 minutes plus Q&A)

5. SPEAKERS: Harbor Interfaith – Shari Weaver to answer questions from our board approved letter (5-7 minutes plus Q&A)

6. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS The public may provide comments to the board on non-agenda items within the Wilmington Neighborhood Councils subject matter jurisdiction. Limited to 2 minutes per speaker. Please fill out a speaker card.

7. ELECTED GOVERNMENT AGENCIES- Representatives from the government agency offices to share 3 highlights from their reports and are given (3 minutes each).

8. TREASURER’S REPORT-Gina Martinez

- a. Discussion and possible action to approve Monthly Expenditure Report (MERs) for *November 2019*.
- b. Discussion and possible action to approve the Monthly Expenditures Report for *December 2019*.
- c. Review & compare cost for the WNC Winter Dream Event & the WNC18th Anniversary party.
- d. Discussion and possible action to either cancel, change or retain current internet provider for WINC Office.
- e. Discussion & possible action to purchase two (2) utility carts for the WNC office in the amount not to exceed \$425.00.
- f. Discussion & possible action to approve E-Voice Business Class voicemail service for the WNC Office in the amount not to exceed \$50.00 per month.
- g. Discussion & possible action to approve paying the receipt for board member state pins in the amount of \$58.73.

9. ACTION ITEMS- DISCUSSION & POSSIBLE ACTION TO APPROVE

- A. Discussion & possible action to approve having a community Safety and Information fair event this Spring.
- B. Discussion & possible action to approve funds in the amount not to exceed \$ 2,500.00 for the WNC Safety & Information fair.
- C. Approve honoring two LAPD senior lead officers who have been in Wilmington for over 15 years.
- D. Approve funding in the amount not to exceed \$300.00 to purchase the service plaques for officers. Present them at our WNC Board & Stakeholder meeting.
- E. Discussion & possible action to approve filing a Community Impact Statement in support of Council file 19-0002-S38 and send letters to elected officials to oppose SB 50.
- F. Discussion & Action to remove Ernesto Aguilar from the WNC board due to non-compliance and refusal to update his required Ethics training. Failure to comply is in excess of 6 months. This violates State Justice Department, Government code section 53235 which requires ethics training for local government officials. Empower LA: NC Board Members, both elected and appointed, are required to complete and update three mandatory trainings: Ethics, Funding, & Code-of-Conduct training. This violates the Board of Neighborhood Council Commissioner’s policy 2014-2(2): NC Board members are given 30 days to complete the training or the board member is removed. This violates the WNC Standing Rules. The WNC board member who refuses to complete or update their Ethics, and Code-of-Conduct shall not participate in any WNC meeting and full board vote will be taken to remove the board member indefinitely.
- G. The Finance Committee recommends to the full board to approve funding for a professional grant writing training workshops in the amount not to exceed \$1,600.00.

Workshops offered to 5 current and active finance committee members/stakeholders plus 5 board members. In order to participate, members must be in good standing with board certification current. RSVP is required.

- H. The Beautification Committee recommends to the full board to approve funding in the amount not to exceed \$400.00 for supplies for the March Wilmington Clean-ups. Every weekend in March we will clean up a different location. Items such as rakes, brooms, cloves, trash bags, trash cans, cutters and such if the City departments do not provide the supplies needed.
- I. The Planning & Land Use committee recommends to the full board to send a letter to Mayor Garcetti and LA City departments recommending they add a Code Enforcement Officer designated only for the community of Wilmington. Currently there are only two CEO for the Harbor area.
- J. The Finance committee recommends to the full board to approve requesting a full audit and explanation of all CD 15 funds including the Councilmember's discretionary funds since he came into office.
- K. By-law's committee recommends to the full board to accept the updates to the Wilmington boundary map for the community plan update.

10. STANDING COMMITTEES (15 min)

- a. **Finance Committee** Chair Gina Martinez report & next meeting, 3rd Tuesday,
- b. **The Beautification Committee**- Chair, Steven Contreras-report & next meeting 2nd Monday each month 6:00 pm. March
- b. **Transportation Committee** Chair, Carlos Sanchez & Adolfo Fermin report & next meeting
- c. **Publicity & Communications** Chairs- Nancy Luna, Gina Martinez & Valerie Contreras-report & next meeting – last Monday of each Month, 5:00 Café, Cafe
- d. **By-Laws Committee** – Chair, Simie Seaman- members -Santiago, Steve, Valerie, Gina
- e. **Planning & Land Use Committee**-Char, Valerie Contreras-2nd Monday each month 6:00
- f. **Environmental Committee** – Chair, Christina Dake Next meeting

For information only -WNC LA City department Liaison

NC Budget Reps

NC Budget Advocates – Gina Martinez, Valerie Contreras

Public Works – Carlos Sanchez

Animal Services – Pending

DWP –pending

Planning – Valerie Contreras

Filming – Barbara Zepeda

Great Streets – Nancy Luna

Employment – Ernie Aguilar

Vision Zero – Barbara Zepeda, Carlos Sanchez

Transportation – Carlos Sanchez

Gender Equality – Nancy Luna

Domestic Violence – Valerie Contreras

Affordable Housing – Steve Contreras

Homelessness – Steve Contreras, Gina Martinez, Valerie Contreras

Aging – Gina Martinez

Port – Valerie Contreras, Gina Martinez,

Building & Safety –Christina Dake

Legal Liaison to the city attorney- Gina Martinez

NC Emergency Preparedness Alliance -Gayle

11. GOVERNING BOARD MEMBER ANNOUNCEMENTS

12. ADJOURN

Other contacts: California Governor Gavin Newsom 1303 10th Street, Suite 1173 Sacramento, CA 95814 Phone: (916) 445-2841 Fax: (916) 558-3160 <https://govapps.gov.ca.gov/gov40mail>

44TH Congressional District, Congresswoman, Nanette Barragan, District director
Area office (310) 831-1799 email: Patricia Camacho patricia.camacho@mail.house.gov

California State District, Senator Steven Bradford, District director,
Nital Patel (310) 412-6120 Nital.patel@sen.ca.gov

64th California State Assembly District, Assembly member Mike Gibson,
Field Rep., Victor Ibarra (310) 324-6408 victor.ibarra@asm.ca.gov

Los Angeles Mayor, Mayor Eric Garcetti, MyLA311 for all city services get the app.
Field Representative, JoHanna, Rodriguez (323) 572-6488 johanna.rodriguez@lacity.org
Help desk (213) 978-1028

Los Angeles County Board of Supervisors 4th District Supervisor Janice Hahn,
Erkia Velasquez (310)519-6021 evelazquez@bos.lacounty.gov

Los Angeles City Councilmember 15th District Joe Buscaino,
Field Rep., Fernando Navarrete, (424) 215-1159 fernando.navarrete@lacity.org
City Hall (213) 473-7015, 15th District office

LAPD SLO, Nickolas Ferara - Community Police Advisory Board (CPAB) meets the 3rd Thursday at LA Harbor Dept. at John Gibson Blvd., Dispatch 1-877-275-5273

Port of Los Angeles- Port Police, Officer Jose Alvarez or Brandon Smith, (310) 732-3500
bsmith@portla.org

a. Public Affairs Representative, Cecilia Moreno cmoreno@portla.org (310) 732-3508

CITY COUNCIL MEETINGS ARE BROADCAST LIVE ON CABLE TELEVISION CHANNEL 35 AND ON THE INTERNET AT: <HTTPS://WWW.LACITY.ORG/YOUR-GOVERNMENT/MEETING-AUDIOVIDEO/COUNCIL-MEETING-VIDEO>. LIVE COUNCIL MEETINGS CAN ALSO BE HEARD AT: (213) 621-CITY (METRO), (818) 904-9450 (VALLEY), (310) 471-CITY (WESTSIDE) AND (310) 547-CITY (SAN PEDRO AREA)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

PUBLIC POSTING OF AGENDAS — Wilmington Neighborhood Council agendas are posted for public review as follows: Phineas Banning High School- 1527 Lakme Ave., Wilmington Senior Citizens Center- 1371 Eubank Ave., Wilmington Branch Library- 1300 N Avalon Blvd., Wilmington Municipal Building- 544 N Avalon Blvd., and online at: www.wilmingtonneighborhoodcouncil.com • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Wilmington Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WNC Bylaws. The Bylaws are available at our Board meetings and our website www.wilmingtonneighborhoodcouncil.com

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. **Language translation**, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please **make your request at least three (3) business days prior to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at WilmingtonNC@empowerla.org or (310) 522-2013.**

PUBLIC ACCESS OF RECORDS-In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.wilmingtonneighborhoodcouncil.com or by sending a written request to WilmingtonNC@empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to WilmingtonNC@empowerla.org. **SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 522-2013.**