

		WILMINGTON NEIGHBORHOOD COUNCIL 544N. Avalon Blvd. Suite #103 Wilmington, CA 90744 310-522-2013 Email: wilmingtonNC@empowerLA.org Website: Wilmingtonneighborhoodcouncil.com	
General Board Meeting Minutes May 19, 2020 6:10PM- 7:54PM Meeting		Zoom Virtual Meeting Meeting Access Information: Internet https://zoom.us/j/7363676871 Meeting ID: 736 367 6871 Password: no password required Telephone: 1-669-900-6833	
Boardmember	Roll Call	Funding Vote Eligible*	Category
Steven Contreras	Present	Yes	Residential Representative
Valerie Contreras	Present	Yes	Employee Representative
Christina Dake	Present	Yes	Residential Representative
Nancy Luna	Present	Yes	Employee Representative
Gina Martinez	Present	Yes	Owner representative
Carlos Sanchez	Present	Yes	Owner Representative
Santiago Sedillo	Present	Yes	Employee Representative
Barbara Zepeda	Absent**	Yes	Owner Representative
Gayle Fleury	Present	Yes	At-Large Representative
Adolfo Fermin	Present (Left at 7:39PM)	Yes	Residential Representative
Simie Seaman	Present	Yes	At-Large Representative
Vacant			At-Large Representative
Vacant			Community Interest
TOTAL: 11		PRESENT 10 ABSENT 1	

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence

The WNC's first Virtual Webinar ZOOM Meeting Notice: WNC meetings will be held on a Zoom platform until further notice due to the Stay at Home orders by Gov. Newsom and Mayor Garcetti.

1. Call to order:

- a. Pledge of Allegiance, Pledge of Allegiance was led by Valerie Contreras
- b. Opening Remarks and Chair's Report. Ms. Contreras called the meeting to order at 6:20PM. Public comments will be limited to 2 minutes per speaker. Any items not covered will be rolled over to our next meeting. Everyone will have up to two minutes to speak. We will be following the agenda in order. Ms. Contreras reminded Boardmembers to unmute themselves to speak or raise their hand to be recognized so, there will be one speaker at a time. Boardmembers were asked to review the agenda in the event of conflict of interest. Before any item is voted on, the public will have an opportunity to speak. What you see on the screen is in the board packet. Ms. Contreras thanked the board for their service. The Neighborhood Council purchased masks and bonnets and has helped distribute food during the Pandemic. Hang in there and stay strong.

2. Roll Call -By Secretary, Santiago Sedillo Quorum of 7 was reached.

WNC ITEM: 2 Roll Call		
Present –10	Absent -00	Excused-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	Zepeda

a. Motion to approve the February 2020 Board meeting minutes. Corrections were presented.

Public comment: no comment

Motion Passed

WNC ITEM: 2a Motion to approve the February Board Meeting minutes with corrections. Moved: Seaman Second: Fleury			
Yes –09	No- 00	Abstain-01	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sedillo, Seaman	None	Sanchez	Zepeda

3. General Public Comment on Non-Agenda Items.

a. Fatima Iqbal-Zubair- is a Candidate for State Assembly and will be on the November Ballot. Her campaign is helping with mutual aid if you need help.

4. Treasurer’s Report-Gina Martinez

a. Motion and possible action to approve Monthly Expenditure Report (MERs) for February 2020.

Public comment: no comment

Motion Passed

WNC ITEM: 4a. Motion to approve Monthly Expenditure Report (MERs) for February 2020. Moved: S. Contreras Second: Seaman			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

b. Motion and possible action to approve Monthly Expenditure Report (MERs) for March 2020.

Public comment: no comment

Motion Passed

WNC ITEM: 4b. Motion and possible action to approve Monthly Expenditure Report (MERs) for March 2020. Moved: S. Contreras Second: Sedillo			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

c. Motion and possible action to approve Monthly Expenditure Report (MERs) for April 2020.

Public comment: no comment

Motion Passed

WNC ITEM: 4c. Motion and possible action to approve Monthly Expenditure Report (MERs) for April 2020 Moved: Seaman Second: S. Contreras			
Yes –10	No- 00	Ineligible-00	Absent-01

S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda
---	------	------	--------

- d. Motion to approve Bridgegap to be our minute taker for Wilmington NC meetings in the amount not to exceed \$300.00 per meeting for the fiscal year 2019-2020.

Public comment: no comment

Motion Passed

WNC ITEM: 4d. Motion to approve Bridgegap to be our minute taker for Wilmington NC meetings in the amount not to exceed \$300.00 per meeting for the fiscal year 2019-2020. Moved: S. Contreras Second: Dake			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- e. Funding update -Balances and expenses Ms. Martinez- There will be lots of financial and funding to address at the next Meeting.
- f. Motion to approve refreshments from Subway for stakeholder meeting on February 25th, 2020, in an amount not to exceed \$174.75.

Public comment: no comment

Motion Passed

WNC ITEM: 4f. Motion to reimburse Gina Martinez for payment to Subway on February 25th 2020 in the amount of 174.75 for refreshments for stakeholder meeting on February 25th 2020. Moved: Sedillo Second: Sanchez			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- g. Motion to reimburse Gina Martinez for payment to Subway on February 25th 2020 in the amount of \$174.75 for refreshments for stakeholder meeting on February 25th 2020.

Public comment: no comment

Motion Passed

WNC ITEM: 4g. Duplicate-Motion to Table Moved: Sanchez Second: Martinez			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

5. BOARD APPROVAL OF EMERGENCY FUNDS FOR COVID 19 as outlined in the WNC Community Plan and approved by Empowerla. Ms. Contreras explained: During Covid-19 the City has approved Neighborhood Councils to increase the amount of the emergency funds they can spend from \$1,000.00 to \$5,000.00 the President have the discretion on what to spend it on. The board has to vote to approve the funds after they resume meetings.

- a. Motion to approve the receipt from Northgate Market in the amount of \$1,335.61 to feed families in Wilmington as Outlined in the WNC Emergency Community Plan submitted and approved by EmpowerLA and approved. Ms. Contreras will post the WNC Emergency Community Plan to the website.

Public comment: no comment

Motion Passed

WNC ITEM: 5a. Motion to approve the receipt from Northgate Market in the amount of \$1,335.61 to feed families in Wilmington Moved: Martinez Second: Sedillo			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- b. Motion to approve paying Pacific Unicom for coordinating the supplies, and services to sew 200 masks and 50 Nurse caps/bonnets in the amount of \$650.00 as outlined in the NC Emergency Community Plan submitted and approved.

Public comment: Miss Trishe-Excellent ladies, Great job!

Motion Passed

WNC ITEM: 5b. Motion to approve paying Pacific Unicom for coordinating the supplies, and services to sew 200 masks and 50 Nurse caps/bonnets in the amount of \$650.00 Moved: Martinez Second: Seaman			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- c. Motion to approve the purchase of an emergency generator in the amount not to exceed \$2,000.00 as approved in the WNC Emergency Community Plan submitted and approved by EmpowerLA.

Public comment: no comment

Motion Passed

WNC ITEM: 5c. Motion to approve the purchase of an emergency generator in the amount not to exceed \$2,000.00 Moved: Martinez Second: Sedillo			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- d. Motion to approve reimbursement to Nancy Luna for \$105.60 for material for masks as outlined in the WNC Emergency Community Plan submitted and approved by EmpowerLA.

Public comment: no comment

Motion Passed

WNC ITEM: 5d. Motion to approve reimbursement to Nancy Luna for \$105.60 for material for masks Moved: Martinez Second: Sedillo			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- 6. DISCUSSION AND POSSIBLE ACTION TO EXTEND THE DEADLINE FOR VACANT BOARD SEAT APPLICATIONS due to Covid19. Discussion and possible action to extend the deadline date. POSSIBLE EXTENTION DATE: JUNE 23, 2020 or another board approved date agreed upon.

Public comment: no comment

Motion Passed

WNC ITEM: 6. Motion to extend the date to JUNE 23, 2020 for the vacant board seat. Moved: S. Contreras Second: Martinez			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

7. ACTION ITEMS- DISCUSSION & POSSIBLE ACTION TO APPROVE

- a. Motion and possible action to approve moving \$7,500.00 from account Community Improvements to Outreach.

Public comment: no comment

Motion Passed

WNC ITEM: 7a. Motion and possible action to approve moving \$7,500.00 from account Community Improvements to Outreach. Moved: S. Contreras Second: Martinez			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- b. Motion and possible action to release the funds designated for the grant writing workshop to repurpose in the amount not to exceed \$1,600.00 cancelling this event for this year 2019-2020.

Public comment: no comment

Motion Passed

WNC ITEM: 7b. Motion and possible action to release the funds designated for the grant writing workshop to repurpose in the amount not to exceed \$1,600.00 cancelling this event for this year 2019-2020. Moved: Martinez Second: Fleury			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- c. Motion and possible action to approve sponsoring the Historical Society for the historical archiving in the amount of \$3,000. Official documentation of the Historical affects in Wilmington including but not limited to Covid19. **Ms. Seaman recused herself and left the meeting during the vote.**

Public comment: no comment

Motion Passed

WNC ITEM: 7c. Motion to approve sponsoring the Historical Society for the historical archiving in the amount of \$3,000. Official documentation of the Historical affects in Wilmington including but not limited to Covid19. Moved: Martinez Second: S. Contreras			
Yes –09	No- 00	Recusal-01	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo,	None	Seaman	Zepeda

Ms. Seaman returned to the meeting.

- d. Motion and possible action to approve sponsoring the Wilmington John Mendez Pony Baseball Incorporated for an outreach banner in the amount not to exceed \$2,000.00.

Public comment: no comment

Motion Passed

WNC ITEM: 7d. Motion to approve sponsoring the Wilmington John Mendez Pony Baseball Incorporated for an outreach banner in the amount not to exceed \$2,000.00. Moved: Martinez Second: Seaman			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- e. Motion to approve rolling over the funds designated for our Outreach Safety & Information fair/virtual safety outreach for the community to fiscal year 2020-2021 in the amount not to exceed \$2,500.00. **Ms. V. Contreras recused herself and left the meeting during the vote.**

Public comment: no comment

Motion Passed

WNC ITEM: 7e. Motion to approve rolling over the funds designated for our Outreach Safety & Information fair/virtual safety outreach for the community to fiscal year 2020-2021 in the amount not to exceed \$2,500.00. Moved: Martinez Second: S. Contreras			
Yes –09	No- 00	Recusal-01	Absent-01
S. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	V. Contreras	Zepeda

- f. Motion to approve purchasing an emergency generator in the amount not to exceed \$2,000 from the general fund.

Public comment: no comment

Motion Passed

WNC ITEM: 7f. Motion to approve purchasing an emergency generator in the amount not to exceed \$2,000 from the general fund. Moved: Martinez Second: Sanchez			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- g. Motion to approve purchasing a laminator for the WNC office in the amount not to exceed \$270.00.

Public comment: no comment

Motion Passed

WNC ITEM: 7g. Motion to approve purchasing a laminator for the WNC office in the amount not to exceed \$270.00. Moved: Martinez Second: Fleury			
Yes –10	No- 00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, Martinez, Sanchez, Sedillo, Seaman	None	None	Zepeda

- h. Done Representative, Octaviano Rios – Congratulations, on your first Zoom Meeting. During this crisis the Department has created a platform for virtual engagement. Thank you for your constant attention and engagement including your suggestions to the Department. The Department has shared Web Pages and links to resources and has pre drafted samples for you to use. Empowerla.org/EVG is the Website link and there are also online Webinars that were recorded that

you can watch. Mr. Rios went over the funding deadlines. Bylaws are due. The Mayors budget Council File Number is 20-0600.

Due to Covid19 all meetings are via zoom only. No in-person meetings will take place at these locations.

8. STANDING COMMITTEES are not currently meeting due to Mayor Garcetti's suspension
 - a. Finance Committee Chair Gina Martinez report (meets the 3rd Tuesday)- There will be many funding and financial items on the next agenda.
 - b. The Beautification Committee- Chair, Steven Contreras- (meets the 2nd Monday each month 6:00 pm). –no report
 - c. Transportation Committee Chair, Carlos Sanchez & Adolfo Fermin - no report
 - d. Publicity & Communications Chairs- Nancy Luna, Gina Martinez & Valerie Contreras- (meeting last Monday of each Month, 5:00 Café, Café)-no report
 - e. By-Laws Committee – Chair, Simie Seaman- members -Santiago, Steve, Valerie, Gina-no report
 - f. Planning & Land Use Committee-Chair, Valerie Contreras-(2nd Monday @6:00)-no report
 - g. Environmental Committee – Chair, Christina Dake –no report
 - h. Ad-Hoc Safety Committee -Chair, Gayle Fleury, members Gina, Nancy, Helena- no report
9. GOVERNING BOARD MEMBER ANNOUNCEMENTS
 - a. Ms. Seaman- Thank you to Valerie, for guiding us and for the support from the board. Stay strong and healthy.
 - b. Ms. Contreras- Please communicate with the chair. When I send emails, you need to respond and give feedback. We have been home for almost 3 months. Thank you for attending the meeting. Stakeholders please go to our website and sign up for our mailing list. Ms. Contreras will be sending out digital copies of the Constitution. We will need to put money aside for the July Retreat and check for your availability in July. Happy Belated Mother's Day.
10. Motion to Adjourn Moved: S Contreras Second: Martinez (No vote Taken) Meeting adjourned at: 7:54PM.

Next Meeting: March 24, 2020