

	<p>WILMINGTON NEIGHBORHOOD COUNCIL</p> <p>544N. Avalon Blvd. Suite #103 Wilmington, CA 90744 310-522-2013 Email: wilmingtonNC@empowerLA.org Website: Wilmingtonneighborhoodcouncil.com</p>
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<p>General Board Meeting Minutes August 25 2020 6:04PM- 8:56PM Meeting</p>	<p>Zoom Virtual Meeting Meeting Access Information: Internet https://zoom.us/j/95648218428 Meeting ID: 95648218428 Password: no password required Telephone: 1-669-900-6833</p>
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Boardmember	Roll Call	Funding Vote Eligible*	Category
Steven Contreras	Present	Yes	Residential Representative
Valerie Contreras	Present	Yes	Employee Representative
Christina Dake	Present	Yes	Residential Representative
Marilyn Glawson	Present (arrived at 6:40PM)	Yes	At-Large Representative
Nancy Luna	Present	Yes	Employee Representative
Gina Martinez	Present	Yes	Owner representative
Samantha Martinez	Present	Yes	Community Interest
Carlos Sanchez	Present	Yes	Owner Representative
Santiago Sedillo	Present	Yes	Employee Representative
Barbara Zepeda	Present	Yes	Owner Representative
Gayle Fleury	Present	Yes	At-Large Representative
Adolfo Fermin	Present	Yes	Residential Representative
Simie Seaman	Absent	Yes	At-Large Representative
TOTAL: 13		PRESENT 11 ABSENT 2	

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence

If a member of the public wishes to address the Board, we ask that you fill out a speaker card, download from our website. Please note the agenda item # or public comments on non-agenda items and submit by email to WilmingtonNC@empowerLA.org. 72 hours prior. Opportunity will still be given if you can't email prior. Public comments will be limited to 2 minutes per speaker and the Chair will call you up by name when it's your turn to address the board. This meeting will end at 8:45 pm. Any items not covered will be rolled over to our next meeting.

1. Call to order, Pledge of Allegiance, opening remarks, Chair's Report-Congratulations & Introduction of New Executive Officers for FY 2020-2021 Elected at the Board retreat. **Ms. Contreras called the meeting to order at 6:04 PM. Mr. Sedillo and Ms. Dake will be Co-hosting the meeting. S. Contreras will be the Time Keeper. Ms. Contreras led the Board in the Pledge of Allegiance. Opening remarks were given by Ms. Contreras along with instructions on how to participate by pressing *6 to unmute and *9 to raise your hand. Please show everyone respect when you are at this meeting. The Agenda is available on the website. There are currently 28 participants in the meeting. Ms. Contreras also mentioned that she was**

resigning from the Board and a new Chair will be selected tonight. Congratulations & Introduction of New Executive Officers for FY 2020-2021 Elected at the Board retreat: There are many projects that are happening in the area. There is roadwork being done due to the Machado Lake Pipeline. There are also the Storm Water Pump Project and the Clear Water Sanitation and New Underground Pipelines. The New Mc Donald's is open. The Bridge Housing still has beds available.

2. Roll Call by Secretary, Christina Dake Quorum of Boardmembers was reached.

WNC ITEM: 2 Roll Call		
Present –11	Absent -02	Excused-00
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda	Glawson, Seaman	None

Ms. Contreras Moved the Meeting to Item 5 to accommodate Ms. Barragan's schedule.

Ms. Contreras introduced Congresswoman Ms. Barragan. Ms. Barragan thanked Ms. Contreras for her hard work as President of The Wilmington Neighborhood Council. Ms. Barragan still wants Ms. Contreras and the WNC to keep her office updated. The Older Adults Fair was cancelled due to Covid-19 but has been rescheduled for next year. Ms. Barragan is very concerned with the Postal issues. And people not getting their medications and paychecks on time. The Postmaster General testified that there was no money for over time which has caused the delays. The overtime has now been approved and an agreement was reached that the Postal Service will not make any more changes before the upcoming Presidential Election. There will be Drop Boxes and you should wear masks. Wilmington is an undercounted community and needs to get more people to fill out the Census. The Climate Starts Support Bill will create funding for incentives for clean technology at the port but not automation. Answering questions from the Board Ms. Barragan stated that there needs to be reform to the Post Office. and not a political issue.

Marilyn Glawson joined the meeting at 6:40PM

Ms. Contreras returned the meeting to Item 2

- a. Reading of the meeting minutes
- b. Motion to approve the June 23, 2020 Board meeting minutes

Public comment: none

Motion passed

WNC	Item 2b. Motion to approve the June 23, 2020 Board meeting minutes Moved: Martinez Second: Zepeda			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras, Dake, Fermin, Fleury, Glawson, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda	None	None	None	Seaman

- c. Motion to approve the July 19, 2020 Strategic Planning Board meeting minutes

Public comment: none

Motion passed

WNC	Item2c. Motion to approve the July 19, 2020 Strategic Planning Board meeting minutes Moved: Martinez Second: Fleury			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Fermin, Fleury, Glawson, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

3. **PRESENTATION FROM THE LA COUNTY SANITATION -UPDATE ON THE FORCO SITE CLEAN UP-FORMERLY KNOWN AS THE FLETCHER OIL & REFINERY (10 MINUTES AND 5 MINUTE Q & A) Chair facilitates the Q& A. Board first. There are multiple projects. LA County Sanitation treats half of the sewage in LA County, at the JWPCP Carson Plant. 400 Million Gallons are treated in 10-12 hours. The land was purchased at the FORCO Site and clean-up is underway. The Clearwater Project area provides a buffer for surrounding properties and room for growth. The investigation of the contamination started at the FORCO site in 1985. Clean up started in2008. 11,000 cubic yards of contaminated soil have been removed and 1.67 Million PC’s. The clean- up should be finished in 5-6 years. The plan for the site is to build a Water Treatment Plant for turning the clean sewage water to drinking water. A demonstration model has been built at the JWPC Facility.**

4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** The public may provide comments to the board on non-agenda items within the Wilmington Neighborhood Councils subject matter jurisdiction. Time is limited to 2 minutes per speaker unless otherwise adjusted by the Chair. Please fill out a speaker card and please clearly address the council. Emails received 72 hours prior.
 - c. **Laura Mohberg is the Secretary/Treasurer of The Wilmington Historical Society. The Historical Library collects and shares Historical Documents. The Repository Collection has been inventoried thanks to The Wilmington Neighborhood Council. The Historical Society will continue to focus its priority of organizing the collection and start digitization. If you have photos to donate to the collection, they can be scanned and returned.**
 - d. **Robert Trini**

5. **REPORTS FROM ELECTED OFFICIALS OR REPRESENTATIVES:** Please address the board. Q & A are facilitated by the Chair.
 - a. **Congresswoman Nanette Barragan, Field Representative Francisco Lopez, Francisco.Lopez@mail.house.gov Francisco Lopez introduced himself as the new Field Representative for Congresswoman Nanette Barragan.**
 - b. **Victor Ibarra, Senior Deputy for Assemblyman Mike Gipson, Mr. Ibarra thanked Valerie for her service to the Wilmington Neighborhood Council and the community. Due to Covid -19 he has been working from home on many different issues. He was involved in the Census Caravan which went from Wilmington to Watts trying to get people to fill out the Census. The Employment Development Department is very impacted and is over one million cases behind. Update on the halfway house, our office was not notified that this location was going to be opening. We found out after it was open. SB2 states that these facilities can be opened. They are under the jurisdiction of the City and County.**
 - i. **Public Comment-Helena Zuvich-has been contacted several times by the Census people.**
 - ii. **Steve Salas reminded everyone The Community Plan will be coming up soon. He also wanted to report all of the vegetation around the freeways which are a fire hazard. M Zuvich added they should partner with CPR for cleanups.**
 - c. **Mayor Eric Garcetti, Johanna Rodriguez johanna.rodriguez@lacity.org-No report.**

- d. Empowerla- Octaviano Rios-**Congratulations to the new Boardmembers. He introduced himself as the Liaison to the Department and shared his contact information. Congratulations to the new officers. The Board now has 1,000 Social Media followers so congratulations on that. Thank you for your commitment which sometimes feels like a thankless job. Mr. Ruiz was very impressed with the new reminder system and the new voicemail system. He is sorry he missed the retreat. He was sorry to see Ms. Contreras resign and thanked her for her passion and engagement during the years she served.**
 - e. LA City Councilmember Joe Buscaino 15 District, Field Representative, Fernando Navarrete Fernando.Navarrette@lacity.org- **No Report**
 - f. LAPD- Senior Lead Officer Nick Ferrara-Crime Report Q&A is up to the chair as time permits. Board first.
6. MOTION TO APPROVE THE CONSENT CALENDER –Consent calendar items are considered to be noncontroversial and will be treated as one agenda item. There will be no discussion of these items unless an item is removed from the consent calendar; in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed. One motion, no discussion, and one vote.
- a. Approve Bridgegap to be our minute taker for Wilmington NC meetings in the amount not to exceed \$250.00 per meeting for the fiscal year 2020-2021.
 - b. Approve Bridgegap to be our minute taker for Wilmington NC meetings in an amount not to exceed \$3,000.00 as outlined in previously approved encumbered funds request for FY 2020-2021
 - c. Approve payment to e-voice in an amount not to exceed \$60.00 per month for FY 2020-2021.
 - d. Approve payment to e-voice in an amount not to exceed \$299.90 as outlined in previously approved encumbered funds request for FY 2020-2021.
 - e. Approve refreshments for WNC meetings in the amount not to exceed \$200.00 per monthly stakeholder meeting and \$60.00 per committee meeting for FY 2020-2021.
 - f. Approve AT&T in the amount not to exceed \$110.00 per month for internet and phone services in the WNC office for FY 2020-2021.
 - g. Approve AT&T in the amount not to exceed \$836.16 for internet and phone services as outlined in the previously approved encumbered funds request for FY 2020-2021
 - h. Approve the Mailroom & Kristina Smith for website and clerical services in an amount not to exceed \$215.00 per month for FY 2020-2021
 - i. Approval of the Mailroom and Kristina Smith in amount not to exceed \$2,203.00 for website and clerical services in an amount not to exceed \$2,203.00 as outlined in previously approved encumbered funds request for FY 2020-2021
 - j. Approve Maxx Graphics in the amount not to exceed \$2,000.00 for various NC Branded outreach items and services as previously approved encumbered funds request for FY 2020-2021
 - k. Approve invoice for Bridgegap in the amount of \$190.16 for the June 23 meeting minutes.

Public comment: none

Motion passed

WNC	Item6. Motion to approve The Consent Calendar Moved: Contreras Second: Sedillo			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda	None	None	None	Seaman

7. TREASURER’S REPORT-Gina Martinez

- a. Motion to approve Monthly Expenditure Report (MERs) for June 2020.

Public comment: none

Motion passed

WNC	Item7a. Motion to approve Monthly Expenditure Report (MERs) for June 2020. Moved: G. Martinez Second: Fleury				
Yes –12		No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda		None	None	None	Seaman

b. Motion to approve MERs for July, 2020

Public comment: none

Motion passed

WNC	Item7b. Motion to approve Monthly Expenditure Report MERs for July, 2020 Moved: G. Martinez Second: Contreras				
Yes –12		No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda		None	None	None	Seaman

c. Motion and possible action to approve payment for the invoice to Bridgegap in the amount of \$321.86 for the minute taker at our July 19th Strategic Planning meeting.

Public comment: none

Motion passed

WNC	Item 7c. Motion and possible action to approve payment for the invoice to Bridgegap in the amount of \$321.86 for the minute taker at our July 19th Strategic Planning meeting. Moved: G. Martinez Second: Sedillo				
Yes –12		No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda		None	None	None	Seaman

d. Motion to approve the invoice to the Mail Room Kristina Smith in the amount of \$426.00 for June and July photocopying and retreat notebooks.

Public comment: none

Motion passed

WNC	Item 7d. Motion to approve the invoice to the Mail Room Kristina Smith in the amount of \$426.00 for June and July photocopying and retreat notebooks. Moved: G. Martinez Second: Sedillo				
Yes –12		No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda		None	None	None	Seaman

e. Motion to approve the invoice to Max Graphics in the amount of \$65.70 for 4 Outreach Banner Updates.

Public comment: none

Motion passed

WNC	Item7e. Motion to approve the invoice to Max Graphics in the amount of \$65.70 for 4 Outreach Banner Updates. Moved: G. Martinez Second: Sanchez				
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Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez, Sedillo, Zepeda	None	None	None	Seaman

f. Motion to approve Invoice for Bridgegap in the amount of \$190.16 for the June 23rd Meeting Minutes- **Item Tabled**

8. Appointment of a new WNC CHAIR for the remainder of 2020-2021 term- **Nominations were opened by Ms. Contreras. Mr. Sanchez nominated Ms. Zepeda who declined to nomination. Ms. Fleury nominated Ms. G. Martinez who accepted the nomination.**

Public comment: none

Motion passed

WNC	Item 8 Motion to Approve Gina Martinez as the new Wilmington Neighborhood Council Chair. Moved: Zepeda Second: Contreras			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

9. SWEARING IN OF THE NEWLY APPOINTED WNC BOARD MEMBERS by Valerie Contreras Congratulation to: Marilyn Glawson, At-Large seat and Samantha Martinez, Community Interest Seat **Congratulations & Introduction of New Executive Officers for FY 2020-2021 Elected at the Board retreat: Ms. S. Martinez was sworn in. Ms. Contreras gave the Presidents Report. Ms. Contreras attended the Port Presidents and Chamber of Commerce Meeting. The Budget for the Waterfront Project has decreased from 70 Million to 53 Million Dollars. Costs have been driven up due to Covid 19. They are looking to build a new Building for The Wilmington Work Force Training Center. They need 22 Acres. It may be built on the Long Beach side of Wilmington it is possible that both ports will share the costs. They are also working on a Port Optimizing System.**

Marilyn Glawson Resigned from The Wilmington Neighborhood Council Board effective when the meeting is adjourned.

10. ACTION ITEMS- DISCUSSION & POSSIBLE ACTION TO APPROVE

a. Motion & possible action to approve a City Hall parking passes for the Board in the amount of \$30.00.

Public comment: none

Motion passed

WNC	Item10a. Motion & possible action to approve a City Hall parking passes for the Board in the amount of \$30.00. Martinez: Contreras:			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

b. Motion & possible action to approve paying the cost of the old parking pass in the amount of \$30.00.

Public comment: none

Motion passed

WNC	Item 10b. Motion & possible action to approve paying the cost of the old parking pass in the amount			
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	of \$30.00. Moved: Sedillo Second: Zepeda			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

- c. Motion & possible action to approve purchasing 1 new 1TB external hard drive in the amount not to exceed \$200.00 for WNC computer.

Public comment: none

Motion passed

WNC	Item10c. Motion & possible action to approve purchasing 1 new 1TB external hard drive in the amount not to exceed \$200.00 for WNC computer. Moved: Sedillo Second: Dake			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

- d. Motion & possible action to approve the purchase of a sound bar to enable audio on office PC in the amount not to exceed \$75.00

Public comment: none

Motion passed

WNC	Item 10d. Motion & possible action to approve the purchase of a sound bar to enable audio on office PC in the amount not to exceed \$75.00 Moved: Sedillo Second: Zepeda			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

- e. Motion & possible action to approve purchasing up to (5) Flash drives in the amount not to exceed \$25.00 for the WNC office.

Public comment: none

Motion passed

WNC	Item10e. Motion & possible action to approve purchasing up to (5) Flash drives in the amount not to exceed \$25.00 for the WNC office. Moved: Sedillo Second: Zepeda			
Yes –12	No-00	Abstain-00	Ineligible-00	Absent-01
S. Contreras, V. Contreras Dake, Glawson, Fermin, Fleury, Luna, G. Martinez, S. Martinez, Sanchez Sedillo, Zepeda	None	None	None	Seaman

11. GOVERNING BOARD MEMBER ANNOUNCEMENTS-The weeds on John Gibson will be removed for weed abatement. Ms. Contreras thanked the board for allowing her to serve with them. It is an honor and a privilege.

12. ADJOURN-Motion to adjourn; Moved Dake Second Zepeda. No vote was taken Meeting was adjourned at 8:56PM.

The Next Wilmington Neighborhood Council Meeting to be announced.